MORRIS-UNION JOINTURE COMMISSION
340 Central Avenue
New Providence, NJ 07974

Board of Education Meeting

November 16, 2017

REVISED AGENDA

I. CALL TO ORDER

II. OPENING STATEMENT

This is a public meeting of the Board of Education of the Morris-Union Jointure Commission. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

III. FLAG SALUTE

IV. ROLL CALL

Dr. Edwin Acevedo, Long Hill Township
Dr. Christine Burton, Millburn
Mr. June Chang, Summit
Mr. Michael A. Davino, Springfield
Dr. Margaret Dolan, Westfield
Ms. Jennifer Fano, Randolph Township
Dr. Pamela Fiander, Clinton Township
Dr. Thomas Ficarra, School District of South Orange-Maplewood
Mr. Pedro Garrido, Roselle Park
Mr. Edward Grande, Clark
Dr. Margaret Hayes, Scotch Plains-Fanwood
Ms. Elizabeth Jewett, Watchung Hills Regional High School
Dr. Michael LaSusa, School District of the Chathams
Dr. Nancy Lubarsky, Mountainside
Mr. Nick Markarian, Bernards Township
Dr. David Miceli, New Providence
Dr. Matthew Mingle, Warren Township
Ms. Judith Rattner, Berkeley Heights
Dr. Barbara Resko, Watchung Borough
Dr. René T. Rovtar, Montville Township
Dr. Scott Rubin, Cranford
Mr. Jeffrey Rutzky, West Orange
V. PUBLIC COMMENT REGARDING AGENDA ITEMS

VI. APPROVAL OF MINUTES

Move the approval and adoption of the Minutes of the October 12, 2017 Board of Education meeting.

{Attachment M 1}

VII. BOARD PRESENTATIONS

A. Presentation of Certificates of Appreciation to the Autism Foundation of New Jersey, Inc., and Slideshow of the Aquarium Recognition Celebration

   Robert Tokash, President
   Skip Richards, Treasurer

B. Audit Presentation
   Lerch, Vinci & Higgins

VIII. CLOSED SESSION

Move the adoption of the following resolution:

This body shall, following completion of the above agenda items, discuss in closed session, pursuant to Section 7B of the Open Public Meetings Act, specific matters which may generally be described as follows:

   Personnel
   Negotiations

The minutes of the discussion in closed session of aforementioned matters may be disclosed to the public on or after final determination of action has been reached.
IX. FINANCE


{Attachment F 1}

B. Ratification of the actions of the School Board Secretary who paid bills and met financial obligations for September 1, 2017 through September 30, 2017.

Move to ratify the action of the School Board Secretary of the Morris-Union Jointure Commission who paid bills and met financial obligations with respect to the attached bill lists and General Account, effective September 1, 2017 through September 30, 2017 pursuant to the action of the Morris-Union Jointure Commission Board of Education October 12, 2017.

{Attachment F 2}

C. Move the approval and authorization of the School Board Secretary to pay bills and meet financial obligations for November 17, 2017 through December 14, 2017.

D. Move the acceptance of the report of the School Board Secretary and the report of the Treasurer of School Moneys through September 30, 2017.

{Attachment F 3}

E. Resolved: Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of September 30, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.2(c) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

{Attachment F 4}
F. Move to approve an increase of $14,323.80 to the 2017 – 2018 budget, adjusting the budget from $32,324,508.18 to $32,338,831.98 as follows:

| 2017 Safety Grant | $14,323.80 |

{Attachment F 5}

G. Move to approve the route cost adjustments for the 2017 – 2018 transportation contracts.

{Attachment F 6}


I. Move to approve the following transportation contracts for the 2017 – 2018 Regular School Year Program:

<table>
<thead>
<tr>
<th>Route#</th>
<th>Sending District</th>
<th>Start Date</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>986</td>
<td>Summit</td>
<td>10/18/2017</td>
<td>$25,922.07</td>
</tr>
</tbody>
</table>


{Attachment FR 1}


{Attachment FR 2}

X. ADMINISTRATION AND ORGANIZATION

A. Update on 2018 – 2023 MUJC Strategic Plan

B. Timelines: HVAC Project

C. New District Interest in Membership in the MUJC

D. Update on Five-Day Professional Development Program for Chinese Educators
E. Move to accept the safety grant award from the New Jersey School Insurance Group (NJSIG) in the amount of $14,323.80 for the 2015 – 2016 policy period.

F. Move the approval to apply for the Junior League of Summit grant, “Building Community through Giving,” in the amount of $1,480.00.

{Attachment AO 1}

G. Move to approve the attached Site-Based Specific Structured Learning Experience Agreement for the Developmental Learning Center – Warren.

{Attachment AO 2}

H. Move to approve the attendance at conferences requested by staff members as listed on the attached Request for Attendance at Conferences Report.

{Attachment AO 3}

I. Move to approve the attached Contract for Services between the Morris-Union Jointure Commission Developmental Learning Center - Warren and The Arc of New Jersey for the Planning for Adult Life Program.

{Attachment AO 4}


On September 22, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – New Providence, 330 Central Avenue, New Providence, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 921, 8105, and 18079. Andrea Marmolejos supervised the drills.

On September 25, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – New Providence, 330 Central Avenue, New Providence, New Jersey, participated in bus emergency evacuation drills. The
drills took place in front of the school and included Routes 12, 11, 2011, and DLC-P1. Andrea Marmolejos supervised the drills.

On September 26, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – New Providence, 330 Central Avenue, New Providence, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes CS-276, 1702, 925, 8, CS-165, and 14. Andrea Marmolejos supervised the drills.

On September 27, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – New Providence, 330 Central Avenue, New Providence, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes DLC-N61Q, and DLC-N04Q. Andrea Marmolejos supervised the drills.


On October 2, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes LIV30, CS585, 45, Q070, WTR1, 8181, DLC-WN1, 1307, 349, 8331, 3019, 111, 7492, Q012, R605, CS279, WN1, SC070A, 6, CS-180, 986, 1714, E424, DLCW02Q, 207, 34, 929, DLC-KH1, DLCSP, O211, CE543, and E57. Matthew Fernandez supervised the drills.

On October 3, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes CS527, CS393, DLC-1, Q070, MU-982, WTR1, 4352, MU985, 349, CS106, DLW2, 6145, F01K, Q012, 17081, CS277, 38, WN1, DLC, 447, 1224F, DLCWN-1, 18086, Q70B, 17035, 0805R, MU984, E244, C5235, DLCW-01, DLC-AM, 18054, S106AM, S306PM, T28, CS597, FDLK1, O211, DLC73, DLC-001,
DLCNWK, DLC-KH2, and DLCW09. Matthew Fernandez supervised the drills.

On October 4, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes SC102, DLCWR, 7659, CS658, 983, CS241, and 944. Matthew Fernandez supervised the drills.

L. Move to approve the addition of the following vendors to the Morris-Union Jointure Commission’s 2017 – 2018 New Jersey state contract vendor list.

<table>
<thead>
<tr>
<th>Commodity/Service</th>
<th>Vendor</th>
<th>State Contract#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation</td>
<td>Campbell Freightliner LLC</td>
<td>89264</td>
</tr>
</tbody>
</table>

XI. STAFF APPOINTMENTS 2017 – 2018

A. Move the appointment of the following staff member(s) for the 2017 – 2018 school year:

1. Cassandra Bass will serve as School Bus Attendant, Transportation, as needed, at a rate of $13.13 per hour, effective October 25, 2017 through June 30, 2018 (existing position).

2. Elizabeth Fitzsimmons will serve as Teacher Assistant Substitute, DLC – Warren, as needed, at a rate of $90.00 per day, effective November 15, 2017 through June 30, 2018 (existing position).

3. Kareem Jordan will serve as School Bus Attendant, Transportation, as needed, at a rate of $13.13 per hour, effective November 14, 2017 through June 30, 2018 (existing position).

4. Natalie Rudzinsky will serve as Teacher Assistant, DLC – Warren, 1.0 FTE, BA, Step 1, $22,634.66 (Base: $31,437.00), effective November 27, 2017 through June 30, 2018 (existing position).
5. Shauna Thompson will serve as Transportation Dispatcher, Transportation, 1.0 FTE, Step 1, $28,291.18 (Base: $42,974.00), effective November 6, 2017 through June 30, 2018 (existing position).  

\{Attachment HR 1\}

B. Move the approval of additional positions for the following staff member(s) for the 2017 – 2018 school year:

1. Allison Pryce will serve as Speech/Language Specialist - Daily, DLC – Warren, as needed, at a rate of $383.79 per day, effective October 31, 2017 through June 30, 2018 (existing position).

2. Danielle Simon will serve as Speech/Language Specialist - Daily, DLC – Warren, as needed, at a rate of $366.57 per day, effective October 31, 2017 through June 30, 2018 (existing position).

3. Kim Spurlock will serve as ABA Home Program Teacher, Field, as needed, at a rate of $67.39 per hour, effective October 16, 2017 through June 30, 2018 (existing position).

C. Move the approval of the change in status for the following staff member(s) for the 2017 – 2018 school year:

1. Matthew Dalmedo, from Teacher Assistant to Temporary Short-term Leave Replacement Teacher of the Handicapped/Students with Disabilities, DLC – Warren, 1.0 FTE, BA, Step 1, $3,659.80 (Base: $48,797.00), effective October 12, 2017 through November 3, 2017 (existing position).

2. Tina Lynaugh, from School Bus Driver to Substitute School Bus Driver, Transportation, as needed, at a rate of $16.44 per hour, effective November 1, 2017 through June 30, 2018 (existing position).
D. Move the approval of the Support Team Teacher Assistant stipend for the following staff member(s) for the 2017 – 2018 school year:

1. Erin Galtieri, Teacher Assistant, DLC – Warren, $765.00 (Base: $1,000.00), effective November 13, 2017 through June 30, 2018 (existing position).

E. Move the approval of the Assistant to the Music Festival Coordinator stipend for the following staff member for the 2017 – 2018 school year:

1. Laura DeBiasse, New Providence/Administration, $1,000.00 (Base: $1,200.00), effective September 1, 2017 through June 30, 2018 (existing position).

F. Move the approval of the mentors and mentoring fee to be paid by the provisional teachers as identified for the 2017 – 2018 school year.

{Attachment HR 2}

XII. PERSONNEL ACTION

A. Move the approval of the following resolution:

WHEREAS, the continuing expansion of the Developmental Learning Centers requires that the Morris-Union Jointure Commission hire certified and noncertified staff on an emergent basis, prior to the completion of the criminal history record check by the Commissioner of Education; and

WHEREAS, N.J.S.A. 18A:6-7.1 et seq. provides for the emergent hiring of employees for a period not to exceed three months, pending completion of a criminal history records check by the Commissioner of Education; and

NOW, THEREFORE, BE IT RESOLVED, the Morris-Union Jointure Commission Board of Education approves the within Authorization for Emergent Hiring Pending Completion of Criminal History Check and accompanying roster of candidates for employment.

{Attachment HR 3}

B. Notification of family leave under FMLA for the following staff member(s):


C. Notification of family leave under FLA for the following staff member(s):

D. Move the approval of uncompensated leave for the following staff member(s):


E. Move the approval to terminate the employment of the nontenured, noncertified staff member identified in the memorandum attached, in the hands of each Board of Education member and on file in the office of the Board Secretary, effective November 10, 2017.

{To be distributed}

XIII. RESIGNATION


XIV. NEW BUSINESS

XV. FOR THE GOOD OF THE ORDER

A. Congratulations to Alicia Bynoe, a teacher in the Bernards Township School District, for receiving the Distinguished Achievement Award – Elementary Division from the Art Educators of New Jersey.

B. “Holiday Express” at the DLC – Warren on November 17, 2017 from 10:30 a.m. – 12:15 p.m.

C. Development of County Women’s Leadership Group

D. DLC – New Providence Aquarium Visits and Field Trips to DLC – Warren ShopRite

XVI. PUBLIC COMMENT

XVII. ADJOURNMENT