MORRIS-UNION JOINTURE COMMISSION  
340 Central Avenue  
New Providence, NJ  07974  

Board of Education Meeting  

May 4, 2017  

REVISED AGENDA  

I.  CALL TO ORDER  

II.  OPENING STATEMENT  

This is a public meeting of the Board of Education of the Morris-Union Jointure Commission. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.  

III.  FLAG SALUTE  

IV.  ROLL CALL  

Dr. Edwin Acevedo, Long Hill Township  
Dr. Marilyn Birnbaum, Cranford  
Dr. Christine Burton, Millburn  
Mr. June Chang, Summit  
Mr. Michael A. Davino, Springfield  
Dr. Margaret Dolan, Westfield  
Ms. Jennifer Fano, Randolph Township  
Mr. Pedro Garrido, Roselle Park  
Mr. Edward Grande, Clark  
Dr. Margaret Hayes, Scotch Plains-Fanwood  
Ms. Elizabeth Jewett, Watchung Hills Regional High School  
Dr. Michael LaSusa, School District of the Chathams  
Dr. Nancy Lubarsky, Mountainside  
Mr. Nick Markarian, Bernards Township  
Dr. David Miceli, New Providence  
Dr. Matthew Mingle, Warren Township  
Dr. Richard Noonan, Madison  
Dr. John Ramos, School District of South Orange-Maplewood  
Ms. Judith Rattner, Berkeley Heights  
Dr. Barbara Resko, Watchung Borough  
Dr. René T. Rovtar, Montville Township  
Mr. Jeffrey Rutzky, West Orange
V. PUBLIC COMMENT REGARDING AGENDA ITEMS

VI. APPROVAL OF MINUTES

Move the approval and adoption of the Minutes of the April 20, 2017 Board of Education meeting.

{Attachment M 1}

VII. VIDEO PRESENTATION

Video of DLC Students Job Sampling
New Providence High School Students

VIII. DLC STUDENT PERFORMANCE

Let’s Move Grant Activity

IX. CLOSED SESSION

Move the adoption of the following resolution:

This body shall, following completion of the above agenda items, discuss in closed session, pursuant to Section 7B of the Open Public Meetings Act, specific matters which may generally be described as follows:

Personnel

The minutes of the discussion in closed session of aforementioned matters may be disclosed to the public on or after final determination of action has been reached.
X. FINANCE


{Attachment F 1}

B. Ratification of the actions of the School Board Secretary who paid bills and met financial obligations for March 1, 2017 through March 31, 2017.

Move to ratify the action of the School Board Secretary of the Morris-Union Jointure Commission who paid bills and met financial obligations with respect to the attached bill lists and General Account, effective March 1, 2017 through March 31, 2017 pursuant to the action of the Morris-Union Jointure Commission Board of Education April 20, 2017.

{Attachment F 2}

C. Move the approval and authorization of the School Board Secretary to pay bills and meet financial obligations for May 5, 2017 through June 15, 2017.

D. Move the acceptance of the report of the School Board Secretary and the report of the Treasurer of School Moneys through March 31, 2017.

{Attachment F 3}

E. Resolved: Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of March 31, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.2(c) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

{Attachment F 4}

F. Move the approval to establish petty cash accounts for the 2017 – 2018 school year as per the attached.

{Attachment F 5}
G. Move the approval of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2017 – 2018 school year as per the attached.

{Attachment F 6}

H. Move to approve the Vehicle Maintenance Agreements between the Morris-Union Jointure Commission and the following member school districts for the 2017 – 2018 school year.

**Districts**

- Berkeley Heights Board of Education
- New Providence Board of Education
- Roselle Park Board of Education
- Somerset Hills Board of Education
- Springfield Board of Education
- Summit Board of Education
- Warren Township Board of Education
- Watchung Borough Public Schools

{Attachment F 7}

I. Move to approve the 2017 – 2018 fee for transportation services formula as established by the MUJC member district School Business Administrators at their annual meeting.

{Attachment F 8}

J. Move to approve the 2017 – 2018 fee for services formula for special education as established by the MUJC member district School Business Administrator at their annual meeting.

K. {Attachment F 9}

L. Move to approve the contract with Maschio’s Food Service, Chester, NJ to provide food service for the 2017 – 2018 school year. The annual management fee charged is $16,515.00 (no increase from 2016 – 2017) to be paid in 10 monthly installments of $1,651.50 per month commencing July 1, 2017 through June 30, 2018. Maschio’s guarantees that the subsidy by the MUJC to the food service program is capped at $85,000.00 and will be responsible for any loss above that amount.
M. Move to approve the Use of Facilities Fee schedule for the DLC – New Providence and the DLC – Warren for the 2017 – 2018 school year.

{Attachment F 10}

N. Move the approval of the following resolution:

WHEREAS, the Morris-Union Jointure Commission utilizes AmeriFlex to administer the district’s Flexible Spending Account Plan; and

WHEREAS, the Morris-Union Jointure Commission currently offers the Medical and Dependent Care portions of the Flexible Spending Account Plan; and

NOW, THEREFORE, BE IT RESOLVED that the Morris-Union Jointure Commission Board of Education authorizes the Business Administrator to renew the Medical and Dependent Care portions of the Flexible Spending Account Plan with AmeriFlex, as the plan administrator, for the 2017 – 2018 school year.

O. Move to approve the renewal of the group health insurance policy with Horizon BC/BS for the 2017 – 2018 policy period.

<table>
<thead>
<tr>
<th>Plan</th>
<th>Current Monthly Rates</th>
<th>New Monthly Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HORIZON PPO PLAN</strong></td>
<td></td>
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<tr>
<td>Single</td>
<td>$1,136.15</td>
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P. Move to approve the renewal of the group dental policy with Horizon BC/BS for the 2017 – 2018 policy period.

**HORIZON DENTAL DOP PLAN**

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**HORIZON DENTAL PPO PLAN**

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Q. Move to approve the renewal of the vision plan with Vision Service Plan (VSP) for the 2017 – 2018 policy period.

<table>
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R. Move to approve Guardian Life as the provider of life and long-term disability insurance for the Morris-Union Jointure Commission effective July 1, 2016.

{Attachment F 11}

S. Move to approve the contract between NJ Swim, Chatham, NJ and the Morris-Union Jointure Commission for the use of the Tokash Aquatic Center located at the DLC – Warren facility from June 27, 2017 through August 9, 2017 at the rate of $21,080.00.

{Attachment F 12}
T. Move to approve an increase of $642,030.00 to the 2016 – 2017 budget, adjusting the budget from $32,639,391.00 to $33,281,421.00 as follows:

![Attachment F 13]

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Reconfiguration – DLC New Providence
  Interior Improvements       $642,000.00
In Memory of Valerie Przyborowksi Grant   $30.00
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U. Move the approval of the route cost adjustments for the 2016 – 2017 transportation contracts.

{Attachment F 14}

V. Move the approval of the following resolution:

RESOLVED, that the Morris-Union Jointure Commission Board of Education does hereby approve and adopt the Standard Operating Procedures and Internal Controls Manual for the 2017 – 2018 school year.

(The manual is available for inspection in the Board of Education Office)

W. Move to approve additional regular business travel for Courtney Spalletta at $250.00 per month for the months of April, May and June 2017.

X. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR INTERIOR BUILDING IMPROVEMENTS AT DLC NEW PROVIDENCE

WHEREAS, the Morris-Union Jointure Commission (the “Commission”), pursuant to N.J.S.A. 18A:18A-1 et. seq., has advertised for Interior Improvements at DLC New Providence; and

WHEREAS, the Commission received six (6) bids in response to its advertisement; and

WHEREAS, GPC, Inc. submitted the low bid in the amount of $535,000.00; and
WHEREAS, GPC’s bid is in compliance with the Commission’s bid documents and the Public School Contracts Law; and

WHEREAS, the Purchasing Agent has certified that funds are available for the contract;

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Morris-Union Jointure Commission, that GPC Inc. is hereby awarded a contract in the amount of $535,000.00; and

BE IT FURTHER RESOLVED that this resolution and the contract are on file and available for public inspection in the Office of the Business Administrator.


{Attachment FR 1}

Z. Review of Administrative Expenditure Reports through March 31, 2017.

{Attachment FR 2}

XI. ADMINISTRATION AND ORGANIZATION

A. Update on the Reconfiguration of the DLCs

B. Move to appoint Michael Davison, School Business Administrator, as the Board Secretary for the period July 1, 2017 through June 30, 2018.

C. Move to appoint Kathleen Galvin, Executive Assistant, as the Alternate Board Secretary for the period July 1, 2017 through June 30, 2018.

D. Move to appoint Denise Smallacomb, Assistant Superintendent, as the Affirmative Action Officer, 504 Officer, and Title IX Coordinator for the period July 1, 2017 through June 30, 2018.

E. Move to appoint Michael Davison, School Business Administrator/Board Secretary, as Custodian of Government Records for the period of July 1, 2017 through June 30, 2018.
F. Move to appoint Matthew Fernandez as the Anti-Bullying Coordinator for the period July 1, 2017 through June 30, 2018.

G. Move to appoint Andrea Marmolejos as the Anti-Bullying Specialist for the Developmental Learning Center – New Providence for the period of July 1, 2017 through June 30, 2018.

H. Move to appoint Jennifer Ferraioli as the Anti-Bullying Specialist for the Developmental Learning Center – Warren for the period of July 1, 2017 through June 30, 2018.

I. Move to appoint Erik Hammerdahl, Property Services Manager, as the designated person to assure compliance relating to indoor air quality in existing buildings according to the PEOSH Indoor Air Quality standard N.J.A.C. 12:100-13, as the Right-to-Know and Hazardous Communications contact person, the A.H.E.R.A Representative, the Integrated Pest Management Coordinator, the Asbestos Management Officer, and the Chemical Hygiene Officer for the period of July 1, 2017 through June 30, 2018.

J. Move to appoint Dorothy Baylock, as the Safety Compliance Coordinator for the period July 1, 2017 through June 30, 2018.

K. Move the approval of the following resolution:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a “Purchasing Agent” for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing of goods or services on behalf of the Board of Education; and

WHEREAS, the Morris-Union Jointure Commission desires to establish a bid threshold for the procurement of goods and services at $40,000.00 and to appoint a qualified purchasing agent pursuant to N.J.S.A. 18A:18A-3; and

WHEREAS, N.J.S.A. 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold ($40,000.00 for purchasing agents holding valid QPA certification), may be
awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, N.J.S.A. 18A:18A-37(c) provides that all contracts that are in the aggregate less than 15% of the bid threshold ($6,000.00 when the threshold is $40,000.00) may be awarded by a qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution; and

WHEREAS, Michael Davison, Business Administrator, has been awarded a QPA Certificate # Q1523 by the Department of Community Affairs; and

NOW THEREFORE BE IT RESOLVED, that the Morris-Union Jointure Commission Board of Education hereby appoints Michael Davison, Business Administrator, as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2(b), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

L. Move to approve the following resolution for insurance services:

WHEREAS, there exists a need for insurance broker services for risk management and health benefit services, and

WHEREAS, the Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(ii), N.J.S.A. 18A:18A-5 and N.J.A.C. 5:34-2.3(b) permits insurance, including the purchase of insurance coverage and consultation services, as a limited exception to the public bidding requirements, in that it is considered an Extraordinary Unspecifiable Service (EUS), and

WHEREAS, the Public Contracts Law requires that the Board of Education adopt a resolution awarding such contracts at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Morris-Union Jointure Commission Board of Education, as follows:

Appointment of the following for the 2017 – 2018 school year:
1. Risk Management Services and Insurance Carrier
   Property & Casualty Insurance Broker
   Ernest J. Lawton, III
   Arthur J. Gallagher Risk Mgmt. Services
   707 State Road
   Princeton, NJ

2. Health Benefits Broker
   Joseph Colombo
   Gallagher Benefit Services, Inc.
   707 State Road
   Princeton, NJ

   Fee: $58,120.00

This contract is awarded without competitive bidding as an “EUS” under the provisions of the Public Contracts Law, and a standard certificate declaring an EUS has been provided to the Board, as attached.

{Attachment AO 1}

M. Move to designate the following signatories for the bank accounts listed for the 2017 – 2018 school year per the attached.

{Attachment AO 2}

N. Move the approval of the following resolution:

WHEREAS, the Morris-Union Jointure Commission, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contract(s) entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Morris-Union Jointure Commission has the need on a timely basis to purchase goods for services utilizing State contracts; and

WHEREAS, the Morris-Union Jointure Commission intends to enter into a contract with the attached Referenced State Contract Vendor through this resolution and a properly executed contract, which shall be subject to all the conditions applicable to the current State contract(s);
NOW, THEREFORE, BE IT RESOLVED, the Morris-Union Jointure Commission authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State contract vendors on the attached list for the 2017 – 2018 school year, pursuant to all conditions of the individual State contracts;

BE IT FURTHER RESOLVED by the Morris-Union Jointure Commission that the Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services;

BE IT FURTHER RESOLVED that the duration of the contract(s) shall be from July 1, 2017 through June 30, 2018.

{Attachment AO 3}

O. Move the approval and authorization of the School Business Administrator/Board Secretary to purchase from the attached list of vendors through state contract or cooperative purchasing in amounts in excess of $40,000.00 for the 2017 – 2018 school year.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>State Contract #/Co-op#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlantic Tomorrows Office</td>
<td>State Contract #51464</td>
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<tr>
<td>Atra Janitorial Supply Co</td>
<td>Ed Data Bid #6595</td>
</tr>
<tr>
<td>Buy Wise Auto Parts</td>
<td>State Contract #85992</td>
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<tr>
<td>Custom Bandag</td>
<td>State Contract #82527, 82528</td>
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<tr>
<td>Fleetcard Inc. dba Impac Fleet</td>
<td>State Contract #87676</td>
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<tr>
<td>Frank's Truck Center</td>
<td>State Contract #79156</td>
</tr>
<tr>
<td>Kelin Heating &amp; A/C, Inc.</td>
<td>Ed Data Bid#6860 and #6861</td>
</tr>
<tr>
<td>Municipal Capital Corp</td>
<td>State Contract #51464</td>
</tr>
<tr>
<td>SHI International Corp</td>
<td>State Contract #89851</td>
</tr>
<tr>
<td>Tatbit Co</td>
<td>Hunterdon County Coop #SER-10B</td>
</tr>
<tr>
<td>Truck King International</td>
<td>MRES 16/17-35, #65 MCESCCPS</td>
</tr>
<tr>
<td>Quality Automotive Co</td>
<td>State Contract #86010</td>
</tr>
<tr>
<td>Van-Con Inc</td>
<td>MRES 16/17-35, #65MCESCCPS</td>
</tr>
<tr>
<td>Xerox Corporation</td>
<td>State Contract #40469</td>
</tr>
</tbody>
</table>

P. Move to appoint Michael Davison, School Business Administrator/Board Secretary, as the Public Agency Compliance Officer for Administering EEO in Public Contracts for the period July 1, 2017 through June 30, 2018.

{Attachment AO 4}
Q. Move to approve the agreement between Erik Hammerdahl, Property Services Manager, and the Morris-Union Jointure Commission Board of Education authorizing his use of a MUJC maintenance vehicle for to and from work travel for the period of July 1, 2017 through June 30, 2018.

{Attachment AO 5}

R. Move to approve the authorization of the Business Administrator to sign the necessary documents to enter into a new 60 month contract with Xerox for digital copiers at a monthly cost of $2,189.81. (Pricing based on NJ State Contract #40469.)

{Attachment AO 6}

S. Move to approve the following resolution:

That the Morris-Union Jointure Commission Board of Education approve the participation in the Alliance for Competitive Telecommunications (ACT) with the Educational Services Commission of New Jersey (ESCNJ) and the New Jersey Association of School of Business Officials (NJASBO) for the period July 1, 2017 to June 30, 2020.

{Attachment AO 7}

T. Move the acceptance of the Union County Kids Dig In!: A School Garden Grant for an Earthbox Garden valued at $750.00.

{Attachment AO 8}

U. Move to approve the attendance at conferences requested by staff members as listed on the attached Request for Attendance at Conference Report.

{Attachment AO 9}

V. Move to accept the donation of $30.00 in memory of Valerie Przyborowski by Jill Shultz and William Altman to the Morris-Union Jointure Commission DLC – New Providence.
W. Move the approval of the following resolution:

RESOLUTION REQUIRING ALL DISTRICT EMPLOYEES TO BE COMPENSATED BY DIRECT DEPOSIT

WHEREAS, on March 12, 2013, Governor Chris Christie approved P.L. 2013, c.28 which requires direct deposit for all State employee compensation on and after July 1, 2014 and which further allows County, County College, Municipal and Local School Districts to opt for mandatory direct deposit for all employee compensation on or after July 1, 2014; and

WHEREAS, P.L. 2013, c.28 provides that in order for a school district to utilize this procedure, a resolution must be approved by the Board of Education; and

WHEREAS, the procedure will allow the district to conveniently deposit net pay funds into a specific banking institution checking, savings or shared account based on the information provided by each employee; and

WHEREAS, this procedure would apply to compensation for all District employees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Morris-Union Jointure Commission in accordance with P.L. 2013, c.28 commencing July 1, 2014, ALL District employees will be compensated by direct deposit only.

BE IT FURTHER RESOLVED that, upon written request to the Superintendent of Schools, the MUJC at its sole direction may grant a temporary exemption to the direct deposit requirement only for extraordinary circumstances.


On January 25, 2017, between 8:30 a.m. and 9:00 a.m., all students in the Developmental Learning Center – New Providence, 330 Central Avenue, New Providence, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes CS342, CS284, CS140, E423, E321, CS331, CS276, and Q232. Dr. Julie Gardner supervised the drills.
On January 26, 2017, between 8:30 a.m. and 9:00 a.m., all students in the Developmental Learning Center – New Providence, 330 Central Avenue, New Providence, New Jersey, participated in a bus emergency evacuation drill. The drill took place in front of the school and included Route CS393. Dr. Julie Gardner supervised the drill.

On March 9, 2017, between 8:30 a.m. and 9:00 a.m., all students in the Developmental Learning Center – New Providence, 330 Central Avenue, New Providence, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes DLCN02, 364, 94, DLCN05, 470, and DLCNP1. Dr. Julie Gardner supervised the drills.

On March 10, 2017, between 8:30 a.m. and 9:00 a.m., all students in the Developmental Learning Center – New Providence, 330 Central Avenue, New Providence, New Jersey, participated in bus emergency evacuation drill. The drill took place in front of the school and included Route DLCN03. Dr. Julie Gardner supervised the drill.

On March 21, 2017, between 8:30 a.m. and 9:00 a.m., all students in the Developmental Learning Center – New Providence, 330 Central Avenue, New Providence, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 925, CS165, and E151. Dr. Julie Gardner supervised the drills.

On March 22, 2017, between 8:30 a.m. and 9:00 a.m., all students in the Developmental Learning Center – New Providence, 330 Central Avenue, New Providence, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes M921, 7155, 200, DLC-NP, 682EC, and 301. Dr. Julie Gardner supervised the drills.

Y.


On March 3, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 605, CE514-1,
CS5274, 4352, CS279U, 7017, 3019, and CS76. Jennifer Kaplan and Kristin Rodriquez supervised the drills.

On March 6, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes CS421, 1056, and CS228. Jennifer Kaplan, Kristin Rodriquez, and Mary Soto supervised the drills.

On March 7, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes C545, 1307, Linden BOE, E424, 1844, DLCLI, 5437, 105, CS293, CE631, DLCW01Q, 929, CS597, and E424. Jennifer Kaplan and Kristin Rodriquez supervised the drills.

On March 9, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes DLC, WD-FDLK, DLC, and 6702. Kristin Rodriquez supervised the drills.

On March 23, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes The Learning Center, 436-EC, and DLC. Ellen Krell and Mary Soto supervised the drills.

On March 24, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 9183, CE513, CE514-2, DLCW041, 447, 7524, 8, and 712. Jennifer Kaplan, Ellen Krell and Mary Soto supervised the drills.

On March 28, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated
in bus emergency evacuation drills. The drills took place in front of the school and included Route 17035, 0805R, 17035-2, CS118 and DLW2. Kristin Rodriquez supervised the drills.


On March 30, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes S-585, CS-344, CS-270, DLC-102, MU958, DLC, and CS-277. Ellen Krell and Jennifer Kaplan supervised the drills.

On April 7, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes CS349, and CS344. Jennifer Kaplan supervised the drills.

On April 18, 2017, between 8:30 a.m. and 9:30 a.m., all students in the Developmental Learning Center – Warren, 217 Mountain View Road, Warren, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes E357, 16, 984, CS-241, 982, CS235, 6703, 207, 986, 1714, and E244. Mary Soto, Rachel Montagna, and Kristin Rodriquez supervised the drills.

Z. Move to approve the disposal of eight non-serviceable buses/vans due to age, maintenance history, and excess mileage and one brake lathe;

WHEREAS, the Morris-Union Jointure Commission is the owner of certain surplus property which is no longer needed for public use; and
WHEREAS, the Morris-Union Jointure Commission is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Morris-Union Jointure Commission in the Borough of New Providence, County of Union, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Morris-Union Jointure Commission.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) A list of the surplus property to be sold is as per attachment AO 10.

(4) The Morris-Union Jointure Commission reserves the right to accept or reject any bid submitted.

{Attachment AO 10}

XII. FUNDS TRANSFER AGREEMENT

Move to adopt the following resolution granting authority to TD Bank to wire transfer funds to the State of New Jersey Cash Management Fund for the 2017 – 2018 school year:

RESOLVED, that any one or more of the following officers of the Corporation are hereby authorized to execute and deliver to TD Bank (the Bank), on behalf of the Corporation, a Funds Transfer Agreement in form acceptable to such officer or officers, together with such other documents as may be required from time to time by the Bank and deemed appropriate by any such officer, including any and all addenda and amendments thereto, and to designate, from time to time, such persons who may act as authorized representatives of the Corporation in requesting transfers of funds and taking other actions on behalf of the Corporation in accordance with the terms of such Funds Transfer Agreement:
Superintendent
School Business Administrator/Board Secretary

FURTHER RESOLVED, that the authority conferred herein may be exercised singly by any such officers and shall continue in full force and effect until written notice of modification or revocation shall be received by the Funds Transfer Department of the Bank and that the Bank shall be fully protected in acting upon any written notice of modification or revocation which the Bank in good faith believes to be genuine.

XIII. PROFESSIONAL APPOINTMENTS

A. Move the approval of the following resolution:

WHEREAS, the Board of Education of the Morris-Union Jointure Commission requires the professional services of attorneys to provide legal services as general counsel, negotiations counsel, and construction and public bidding counsel; and

WHEREAS, the nature of the services to be performed meets the definition of “professional services” set forth in the Public School Contracts Law; and

WHEREAS, funds are available to obtain such professional services; and

WHEREAS, the Public School Contracts Law N.J.S.A. 18A:18A-1 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids.

ACCORDINGLY, the Board of Education of the Morris-Union Jointure Commission at a public meeting held on May 4, 2017, authorizes the award of the following professional service appointment and contract:

That Matthew J. Giacobbe, Esq. of Cleary Giacobbe Alfieri & Jacobs, LLC, Oakland, NJ, be appointed as the attorney providing legal services for negotiations counsel for the period July 1, 2017 through June 30, 2018 at a rate of $155.00 per hour and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education.
This professional service contract is made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

B. Move the approval of the following resolution:

WHEREAS, the Board of Education of the Morris-Union Jointure Commission requires the professional services of an architect of record; and

WHEREAS, the nature of the services to be performed meet the definition of "professional services" set forth in the Public School Contracts Law; and

WHEREAS, funds are available to obtain such professional services; and

WHEREAS, the Public School Contracts Law N.J.S.A. 18A:18A-1 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids;

ACCORDINGLY, the Board of Education of the Morris-Union Jointure Commission at a public meeting held on May 4, 2017, authorizes the award of the following professional service appointment and contract:

That Parette Somjen Architects, Rockaway, NJ, be appointed as the architect of record, for the period of July 1, 2017 through June 30, 2018 at a rate of $164.00 per hour and that the resolution and contract are on file and available for public inspection in the Office of the Board of Education.

This professional service contract is made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

C. Move the approval of the following resolution:

WHEREAS, the Board of Education of the Morris-Union Jointure Commission requires the professional services of an auditor; and
WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contracts Law; and

WHEREAS, funds are available to obtain such professional services; and

WHEREAS, the Public School Contracts Law N.J.S.A. 18A:18A-1 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids.

ACCORDINGLY, the Board of Education of the Morris-Union Jointure Commission at a public meeting held on May 4, 2017, authorizes the award of the following professional service appointment and contract:

That Lerch, Vinci & Higgins, LLP, Fair Lawn, NJ, be appointed to conduct the 2016 – 2017 audit at a rate of $44,200.00.

This professional service contract is made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources. We have reviewed and accepted the peer review letter from Davie Kaplan CPA, dated February 25, 2016.

{Attachment PA 1}

D. Move the approval of the following resolution:

WHEREAS, the Board of Education of the Morris-Union Jointure Commission requires the professional services of a Drug and Alcohol Testing Agency; and

WHEREAS, the nature of the services to be performed meets the definition of "professional services" set forth in the Public School Contracts Law; and

WHEREAS, funds are available to obtain such professional services; and

WHEREAS, the Public School Contracts Law N.J.S.A. 18A:18A-1 authorizes the awarding of contracts for
professional services by resolution of the Board of Education without publicly advertised competitive bids;

ACCORDINGLY, the Board of Education of the Morris-Union Jointure Commission at a public meeting held on May 4, 2017 authorizes the award of the following professional service appointment and contract:

That Prevention Specialists, Incorporated, Oakhurst, NJ, be appointed as the Drug and Alcohol Testing Agency, for the period of July 1, 2017 through June 30, 2018, as per the attached fee schedule.

This professional service contract is made and awarded without competitive bidding, as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

{Attachment PA 2}

E. Move the approval of the following resolution:

WHEREAS, the Board of Education of the Morris-Union Jointure Commission requires the professional services of a School Medical Inspector; and

WHEREAS, the nature of the services to be performed meet the definition of "professional services" set forth in the Public School Contracts Law; and

WHEREAS, funds are available to obtain such professional services; and

WHEREAS, the Public School Contracts Law N.J.S.A. 18A:18A-1 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids;

ACCORDINGLY, the Board of Education of the Morris-Union Jointure Commission at a public meeting held on May 4, 2017 authorizes the award of the following professional service appointment and contract:
That Dr. Thomas Pitoscia of Associates in Primary Care, P.A., Millburn, NJ, be appointed as School Medical Inspector, for the period of July 1, 2017 through June 30, 2018 as per the attached fee schedule.

This professional service contract is made and awarded without competitive bidding, as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

{Attachment PA 3}

F. Move to approve the appointment of Phoenix Advisors, LLC, as Financial Advisors to serve as Continuing Disclosure Agent and Municipal Advisor of Record for the 2017 – 2018 school year at a rate of $850.00.

{Attachment PA 4}

G. Move to approve that TD Bank honor facsimile signatures of the Treasurer of School Moneys and of the President and of the Board Secretary of the Morris-Union Jointure Commission Board of Education for the 2017 – 2018 school year.

H. Move to approve TD Bank as a designated legal depository for the Morris-Union Jointure Commission school district funds for the 2017 – 2018 school year and authorize the Superintendent or the School Business Administrator/Board Secretary, or their authorized representatives, to transfer idle funds for the purpose of investment.

I. Move to approve the Connect One Bank as a designated legal depository for the Morris-Union Jointure Commission school district funds for the 2017 – 2018 school year and authorize the Superintendent or the School Business Administrator/Board Secretary, or their authorized representatives, to transfer idle funds for the purpose of investment.

J. Move to approve the Haven Savings Bank as a designated legal depository for the Morris-Union Jointure Commission school district funds for the 2017 – 2018 school year and authorize the Superintendent or the School Business Administrator/Board Secretary, or their authorized representatives, to transfer idle funds for the purpose of investment.
K. Move to approve the State of New Jersey Cash Management as a designated legal depository for the Morris-Union Jointure Commission school district funds for the 2017 – 2018 school year and authorize the Superintendent or the School Business Administrator/Board Secretary, or their authorized representatives, to transfer idle funds for the purpose of investment.

L. Move the approval of the following companies to provide Deferred Compensation Plans for all eligible employees pursuant to Federal, State, and local legislation for the period of July 1, 2017 through June 30, 2018:

   a. AXA Equitable 403(b) and 457
      Carmine P. Anzalone, III and Thomas F. Foley
   b. Lincoln Investment Planning, Inc. 403(b)
      Gina Martin and Patrick Bergin
   c. Brighthouse Financial (formerly Metlife) 403(b) and 457
      Nancy Clemente

M. Move to approve the appointment of Strauss Esmay Associates, LLC, to provide policy maintenance services at a rate of $4,090.00 for the 2017 – 2018 school year.

XIV. BOARD OF EDUCATION MEETING SCHEDULE

Move the approval of the following resolution:

BE IT RESOLVED by the Board of Education of the Morris-Union Jointure Commission that:

1. The following schedule of regular meetings of this public body for the period of June 15, 2017 through June 14, 2018 be approved:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 15, 2017</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>August 3, 2017</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>September 8, 2017</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>October 12, 2017</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>November 16, 2017</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>December 14, 2017</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>January 11, 2018</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>February 8, 2018</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>March 1, 2018</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>April 19, 2018</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>May 10, 2018</td>
<td>9:00 a.m.</td>
</tr>
<tr>
<td>June 14, 2018</td>
<td>9:00 a.m.</td>
</tr>
</tbody>
</table>
All meetings are held in the Morris-Union Jointure Commission Board of Education Offices, Professional Development Center, 340 Central Avenue, New Providence.

2. A copy of the foregoing schedule shall be:

   i. Posted and maintained throughout the year at the following locations which have been reserved for public announcements:

      - Borough or Municipal Hall of each Morris-Union Jointure Commission member school district;
      - Local Board of Education Office of each Morris-Union Jointure Commission member school district; and,
      - Local Library of the Borough or Municipality of each Morris-Union Jointure Commission member school district.

   i. Mailed, at no cost, to the following official newspapers:

      Star Ledger
      Daily Record

   ii. Filed with the Clerk of the Borough or Municipality of each Morris-Union Jointure Commission member school district.

   iii. Mailed to any persons who have requested that notices of meetings be mailed to them upon pre-payment of the sum fixed by resolution of this public body.

XV. STAFF APPOINTMENTS 2017 – 2018

A. Move the approval of the employment contract for the period of July 1, 2017 through June 30, 2022, in the hands of each Board member for the following person:

   Janet L. Fike – Superintendent
A. Move the appointment of the following staff member(s) for the 2016 – 2017 school year:

1. Victoria Uribe will serve as School Bus Attendant, Transportation, as needed at a rate of $13.00 per hour, effective April 25, 2017 through June 30, 2017 (existing position).

B. Move the approval of additional positions for the following staff member(s) for the 2016 – 2017 school year:

1. Elizabeth DeSante will serve as Certified Teacher Assistant Substitute, DLC – Warren, as needed, at a rate of $50.00 per day (in addition to the salaried contract), effective April 26, 2017 through June 30, 2017 (existing position).

2. Elizabeth DeSante will serve as Certified Teacher Assistant Substitute - Hourly, DLC – Warren, as needed, at a rate of $6.67 per hour (in addition to the salaried contract), effective April 26, 2017 through June 30, 2017 (existing position).

3. Manuel Gomez will serve as Assistant Pool Operator, DLC – Warren, as needed, at a rate of $41.20 per hour (in addition to the salaried contract), effective April 21, 2017 through June 30, 2017 (existing position).

4. Manuel Gomez will serve as Certified Pool Operator, DLC – Warren, as needed, at a rate of $50.00 per hour (in addition to the salaried contract), effective April 21, 2017 through June 30, 2017 (existing position).

C. Move the approval of the change in status for the following staff member(s) for the 2016 – 2017 school year:

1. Mara Bergman, Teacher Assistant to Temporary Short-term Teacher of Students with Disabilities, DLC – New Providence, 1.0 FTE, BA, Step 1, $4,804.20 (Base: $48,042.00), effective May 1, 2017 through May 31, 2017 (existing position).
D. Move the approval of the mentors and mentoring fee to be paid by the provisional teachers as identified for the 2016 – 2017 school year.

{Attachment HR 1}

XVII. PERSONNEL ACTION

A. Move the approval of the following resolution:

WHEREAS, the continuing expansion of the Developmental Learning Centers requires that the Morris-Union Jointure Commission hire certified and noncertified staff on an emergent basis, prior to the completion of the criminal history record check by the Commissioner of Education; and

WHEREAS, N.J.S.A. 18A:6-7.1 et seq. provides for the emergent hiring of employees for a period not to exceed three months, pending completion of a criminal history records check by the Commissioner of Education; and

WHEREAS, all new employed certified and noncertified candidates for employment have provided attestation that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.;

NOW, THEREFORE, BE IT RESOLVED, the Morris-Union Jointure Commission Board of Education approves the within Authorization for Emergent Hiring Pending Completion of Criminal History Check and accompanying roster of candidates for employment.

{Attachment HR 2}

B. Notification of family leave under FMLA for the following staff member(s):


3. Jude Usifoh, School Bus Attendant, Transportation, from May 8, 2017 through May 19, 2017 (with no benefits due to working less than 30 hours per week).


5. Diana Wu, Teacher Assistant, DLC – Warren, from June 1, 2017 through June 2, 2017 (with health benefits from June 1, 2017 through June 2, 2017).

C. Notification of family leave under FLA for the following staff member(s):


2. Jude Usifoh, School Bus Attendant, Transportation, from May 8, 2017 through May 19, 2017 (with no benefits due to working less than 30 hours per week).

3. Diana Wu, Teacher Assistant, DLC – Warren, from June 1, 2017 through June 2, 2017 (with health benefits from June 1, 2017 through June 2, 2017).

D. Move the approval of uncompensated leave for the following staff member(s):


XVIII. RESIGNATION


XIX. POLICY

A. Move to approve and adopt on second reading the following policies:

#2460 Special Education (Program)
#R2460 Special Education (Program)
#R2460.1 Special Education – Location, Identification, and Referral (Program)
#R2460.8 Special Education – Free and Appropriate Public Education (Program)
#R2460.9 Special Education – Transition from Early Intervention Programs to Preschool Programs (Program)
#R2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (Program)
#R2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students (Program)
#2467 Surrogate Parents and Foster Parents (Program)
#3432 Sick Leave – CNA (Teaching Staff Members)
#4432 Sick Leave (Support Staff)
#R8630 Emergency School Bus Procedures (Operations)

{Attachment PO 1}

XX. NOMINATIONS

A. Move the nomination for the office of President of the Morris-Union Jointure Commission Board of Education, effective at the conclusion of the June 15, 2017 Board of Education meeting.

B. Move the nomination for the office of Vice President of the Morris-Union Jointure Commission Board of Education, effective at the conclusion of the June 15, 2017 Board of Education meeting.

XXI. NEW BUSINESS
XXII. FOR THE GOOD OF THE ORDER

A. 2017 Spring Music Festival
   April 30, 2017
   New Providence High School

B. DLC Prom
   May 25, 2017 at 12:30 p.m.
   DLC – Warren Gymnasium

C. DLC Graduation Ceremony
   June 6, 2017
   Professional Development Center, New Providence

XXIII. PUBLIC COMMENT

XXIV. ADJOURNMENT