I. CALL TO ORDER

II. OPENING STATEMENT

This is a public meeting of the Board of Education of the Morris-Union Jointure Commission. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

III. FLAG SALUTE

IV. ROLL CALL

Dr. Edwin Acevedo, Long Hill Township
Dr. Christine Burton, Millburn
Mr. June Chang, Summit
Dr. Salvatore Constantino, Mendham Township
Mr. Michael A. Davino, Springfield
Dr. Margaret Dolan, Westfield
Ms. Jennifer Fano, Randolph Township
Dr. Pamela Fiander, Clinton Township
Dr. Thomas Ficarra, School District of South Orange-Maplewood
Mr. Pedro Garrido, Roselle Park
Mr. Edward Grande, Clark
Dr. Margaret Hayes, Scotch Plains-Fanwood
Ms. Elizabeth Jewett, Watchung Hills Regional High School
Dr. Michael LaSusa, School District of the Chathams
Dr. Nancy Lubarsky, Mountainside
Mr. Nick Markarian, Bernards Township
Dr. David Miceli, New Providence
Dr. Matthew Mingle, Warren Township
Ms. Judith Rattner, Berkeley Heights
Dr. Barbara Resko, Watchung Borough
Dr. René T. Rovtar, Montville Township
Dr. Scott Rubin, Cranford
Mr. Jeffrey Rutzky, West Orange  
Mr. Mark Schwarz, Madison  
Mr. Matthew Spelker, Harding Township  
Ms. Christina Steffner, Livingston  
Mr. Gregory A. Tatum, Township of Union  
Dr. Thomas W. Tramaglini, Kenilworth  
Dr. Melissa Varley, Florham Park  
Dr. Frances Wood, Somerset Hills  

V. PUBLIC COMMENT REGARDING AGENDA ITEMS

VI. APPROVAL OF MINUTES

Move the approval and adoption of the Minutes of the February 8, 2018 Board of Education meeting.

{Attachment M 1}

VII. FINANCE


{Attachment F 1}

B. Ratification of the actions of the School Board Secretary who paid bills and met financial obligations for January 1, 2018 through January 31, 2018.

Move to ratify the action of the School Board Secretary of the Morris-Union Jointure Commission who paid bills and met financial obligations with respect to the attached bill lists and General Account, effective January 1, 2018 through January 31, 2018 pursuant to the action of the Morris-Union Jointure Commission Board of Education February 8, 2018.

{Attachment F 2}

C. Move the approval and authorization of the School Board Secretary to pay bills and meet financial obligations for March 2, 2018 through April 19, 2018.
D. Move the acceptance of the report of the School Board Secretary and the report of the Treasurer of School Moneys through January 31, 2018.

{Attachment F 3}

E. Resolved: Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of January 31, 2018, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.2(c) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

{Attachment F 4}

F. Move the approval of the route cost adjustments for the 2017 – 2018 transportation contracts.

{Attachment F 5}

G. Move the approval of the fees for services as established by member districts for special education programs.

{Attachment F 6}

H. Move to approve the following Change Order for the Public Address System Updates at DLC – New Providence, on the recommendation of Parette Somjen Architects, LLC.

CO #001 ($10,814.49)

{Attachment F 7}

I. Move the approval of the proposed 2018 – 2019 Morris-Union Jointure Commission budget in the amount of $30,517,684.00.

J. Move the approval of the following resolution:

WHEREAS, the Morris-Union Jointure Commission travel policies provide that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allocated for such travel and expenses reimbursement for the 2018 – 2019 school year;
WHEREAS, the established school district travel maximum for the 2017 – 2018 school year was $55,000.00 and the expenses incurred through February 9, 2018, of the school year are $22,154.39, and

NOW, THEREFORE, BE IT RESOLVED that the Morris-Union Jointure Commission Board of Education hereby establishes the school district travel maximum for the 2018 – 2019 school year at the sum of $55,000.00.

K. Move the approval of the following resolution:

WHEREAS, the Morris-Union Jointure Commission Board of Education is required pursuant to N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7.3(b)(1) to adopt policy and approve travel expenditures by district employees to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, employees shall be reimbursed for business related travel at the rate per mile permitted by the State of New Jersey, Office of Management and Budget Guidelines;

RESOLVED, that the Board of Education authorizes travel for regular business at an amount not to exceed $1,500.00 per employee for the 2018 – 2019 school year.

L. Move the approval of the following resolution:

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14, and

NOW, THEREFORE, BE IT RESOLVED, that the Morris-Union Jointure Commission Board of Education hereby establishes the following maximums for the 2018 – 2019 school year as follows:

- Architecture/Engineering  $20,000.00
- Legal                  $50,000.00
- Auditor                $44,500.00
- Physician              $48,096.00

For a total amount of  $162,596.00
BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

M. Move the approval and authorization of the School Business Administrator/Board Secretary to purchase from the additional vendors through cooperative purchasing in amounts in excess of $40,000.00 for the 2017 – 2018 school year.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>State Contract #/Co-op #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Truck King International</td>
<td>ESCNJ 17/18-36, #65MCESCCPS</td>
</tr>
<tr>
<td>Van-Con, Inc.</td>
<td>ESCNJ 17/18-36, #65MCESCCPS</td>
</tr>
</tbody>
</table>


{Attachment FR 1}


{Attachment FR 2}

VIII. ADMINISTRATION AND ORGANIZATION

A. Update on MUJC Strategic Plan 2018 – 2023

B. Move to approve the attendance at conferences requested by staff members as listed on the attached Request for Attendance at Conference Report.

{Attachment AO 1}

C. Move the acceptance of the Junior League of Summit, Inc., grant for the “Building Community Through Giving” project valued at $1,480.00.

{Attachment AO 2}

D. Move to approve the establishment of a primary autism class at the Developmental Learning Center – New Providence.

{Attachment AO 3}
E. Move to approve the Special Education Fee for Services Agreements for the 2018 Extended School Year and 2018 – 2019 School Year.

{Attachment AO 4}

F. Move to approve the additional services and fee schedules offered by the Morris-Union Jointure Commission for the 2018 – 2019 school year.

{Attachment AO 5}

IX. STAFF APPOINTMENTS 2017 – 2018

A. Move the appointment of the following staff member(s) for the 2017 – 2018 school year:

1. Courtney Edwards will serve as School Bus Attendant, Transportation, as needed, at a rate of $13.13 per hour, effective February 23, 2018 through June 30, 2018 (existing position).

2. Lori Meier will serve as Secretary, Transportation, 1.0 FTE, Step 1, $16,280.14 (Base: $42,470.00), effective February 14, 2018 through June 30, 2018 (existing position).

3. Lashawn Sutton will serve as School Bus Attendant, Transportation, as needed, at a rate of $13.13 per hour, effective February 12, 2018 through June 30, 2018 (existing position).

4. Ziada Swai will serve as Teacher Assistant, DLC – Warren, 1.0 FTE, BA, Step 1, $13,046.37 (Base: $31,437.00), effective February 26, 2018 through June 30, 2018 (existing position).

{Attachment HR 1}

B. Move the approval of the change in status for the following staff member(s) for the 2017 – 2018 school year:

1. Kelly Flood, from Teacher Assistant to Temporary Short-term Leave Replacement Teacher of the Handicapped/Students with Disabilities, DLC – Warren, 1.0 FTE, BA,
Step 1, $4,879.70 (Base: $48,797.00), effective March 1, 2018 through March 31, 2018 (existing position).

C. Move the approval of the revised change in status of the following staff member for the 2017 – 2018 school year:

1. Mathew Dischler, from Teacher Assistant to Temporary Short-term Leave Replacement Teacher of the Handicapped/Students with Disabilities, DLC – Warren, 1.0 FTE, BA, Step 1, $2,927.83 (Base: $48,797.00), effective February 2, 2018 through February 20, 2018 (existing position).

D. Move the approval of the mentors and mentoring fee to be paid by the provisional teachers as identified for the 2017 – 2018 school year.

{Attachment HR 2}

X. PERSONNEL ACTION

A. Move the approval of the following resolution:

WHEREAS, the continuing expansion of the Developmental Learning Centers requires that the Morris-Union Jointure Commission hire certified and noncertified staff on an emergent basis, prior to the completion of the criminal history record check by the Commissioner of Education; and

WHEREAS, N.J.S.A. 18A:6-7.1 et seq. provides for the emergent hiring of employees for a period not to exceed three months, pending completion of a criminal history records check by the Commissioner of Education; and


NOW, THEREFORE, BE IT RESOLVED, the Morris-Union Jointure Commission Board of Education approves the within Authorization for Emergent Hiring Pending Completion of
Criminal History Check and accompanying roster of candidates for employment.

{Attachment HR 3}

B. Notification of family leave under FMLA for the following staff member(s):


3. Janice Dunn, Teacher Assistant, DLC – New Providence, from March 5, 2018 through April 6, 2018 (with health benefits from March 5, 2018 through April 6, 2018).


C. Notification of family leave under FLA for the following staff member(s):


D. Move the approval of uncompensated leave for the following staff member(s):

1. Violet Lewis, Teacher Assistant, DLC – Warren, from February 12, 2018 through April 30, 2018 (with no health benefits from March 1, 2018 through April 30, 2018).

XI. RESIGNATION


XII. NEW BUSINESS

A. Regional Women’s Educational Leadership Forum, March 2, 2018, The Westwood, Garwood

B. Women’s Leadership Conference, March 15 – 16, 2018, Forsgate Country Club, Monroe Township

XIII. FOR THE GOOD OF THE ORDER

A. “LPS Rocks Cycle for Survival”

B. “Long Hill Force Robotics”

C. “Project Empty Bowl”

D. “Congratulations to Millburn Middle School Math Counts Team! Heading to States...”

E. Feedback for the Restraint and Seclusion Stakeholder Meeting on March 15, 2018 – Please provide comments to Janet Fike.

XIV. PUBLIC COMMENT

XV. ADJOURNMENT