MORRIS-UNION JOINTURE COMMISSION
340 Central Avenue
New Providence, NJ 07974

Board of Education Meeting

December 14, 2017

REVISED AGENDA

I. CALL TO ORDER

II. OPENING STATEMENT

This is a public meeting of the Board of Education of the Morris-Union Jointure Commission. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

III. FLAG SALUTE

IV. ROLL CALL

Dr. Edwin Acevedo, Long Hill Township
Dr. Christine Burton, Millburn
Mr. June Chang, Summit
Mr. Michael A. Davino, Springfield
Dr. Margaret Dolan, Westfield
Ms. Jennifer Fano, Randolph Township
Dr. Pamela Fiander, Clinton Township
Dr. Thomas Ficarra, School District of South Orange-Maplewood
Mr. Pedro Garrido, Roselle Park
Mr. Edward Grande, Clark
Dr. Margaret Hayes, Scotch Plains-Fanwood
Ms. Elizabeth Jewett, Watchung Hills Regional High School
Dr. Michael LaSusia, School District of the Chathams
Dr. Nancy Lubarsky, Mountainside
Mr. Nick Markarian, Bernards Township
Dr. David Miceli, New Providence
Dr. Matthew Mingle, Warren Township
Ms. Judith Rattner, Berkeley Heights
Dr. Barbara Resko, Watchung Borough
Dr. René T. Rovtar, Montville Township
Dr. Scott Rubin, Cranford
Mr. Jeffrey Rutzky, West Orange
V. PUBLIC COMMENT REGARDING AGENDA ITEMS

VI. APPROVAL OF MINUTES

Move the approval and adoption of the Minutes of the November 16, 2017 Board of Education meeting.

{Attachment M 1}

VII. AWARD PRESENTATION

A. 2017 Exemplary Secondary Educator Recognition Program

WHEREAS, the New Jersey Department of Education selected Gail Padavano, Teacher of the Handicapped/Students with Disabilities, DLC – Warren, as a 2017 Exemplary Secondary Educator, and

WHEREAS, Gail Padavano has demonstrated her ability to inspire students of all backgrounds and abilities to learn, and

WHEREAS, Gail Padavano has a clear vision for quality teaching and learning, and

WHEREAS, Gail Padavano has exhibited strong knowledge and skills, and

WHEREAS, Gail Padavano is valued by her school and community, and

NOW, THEREFORE BE IT RESOLVED that the Board of Education and the Administration commend Gail Padavano for her outstanding qualities and her high caliber of services and,
BE IT FURTHER RESOLVED that the Board of Education and Administration enthusiastically approve and support the selection of Gail Padavano for the 2017 Exemplary Secondary Educator Recognition Program.

VIII. CLOSED SESSION

Move the adoption of the following resolution:

This body shall, following completion of the above agenda items, discuss in closed session, pursuant to Section 7B of the Open Public Meetings Act, specific matters which may generally be described as follows:

Personnel
Negotiations

The minutes of the discussion in closed session of aforementioned matters may be disclosed to the public on or after final determination of action has been reached.

IX. FINANCE


{Attachment F 1}

B. Ratification of the actions of the School Board Secretary who paid bills and met financial obligations for October 1, 2017 through October 31, 2017.

Move to ratify the action of the School Board Secretary of the Morris-Union Jointure Commission who paid bills and met financial obligations with respect to the attached bill lists and General Account, effective October 1, 2017 through October 31, 2017 pursuant to the action of the Morris-Union Jointure Commission Board of Education November 16, 2017.

{Attachment F 2}

C. Move the approval and authorization of the School Board Secretary to pay bills and meet financial obligations for December 15, 2017 through January 11, 2018.
D. Move the acceptance of the report of the School Board Secretary and the report of the Treasurer of School Moneys through October 31, 2017.

{Attachment F 3}

E. Resolved: Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of October 31, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.2(c) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

{Attachment F 4}

F. Move to approve the following Change Order for the Interior Improvements at DLC – New Providence, on the recommendation of Parette Somjen Architects, LLC.

   CO #002       $4,845.00

{Attachment F 5}

G. Move to approve the route cost adjustments for the 2017 – 2018 transportation contracts.

{Attachment F 6}

H. Move to approve an increase of $112,807.00 to the 2017 – 2018 maximum dollar limit for architecture/engineering services, adjusting the maximum dollar limit from $20,000.00 to $132,807.00, as defined in N.J.A.C. 6A:23A-5-2. Thereby increasing the total maximum dollar limit for professional services for the 2017 – 2018 school year from $161,950.00 to $274,757.00 as follows:

   • Architecture/Engineering      $132,807.00
   • Legal                       $50,000.00
   • Auditor                    $44,200.00
   • Physician               $47,750.00

For a total amount of               $274,757.00
   {Attachment FR 1}

   {Attachment FR 2}

X. ADMINISTRATION AND ORGANIZATION

A. Update on 2018 – 2023 MUJC Strategic Plan

B. Update on New District Interest in Membership in the MUJC

C. Move to approve the Fee for Service Agreement between the Morris-Union Jointure Commission and Sparta Township Public School District for One Transition Teacher for the 2017 – 2018 School Year.
   {Attachment AO 1}

D. Move to approve the attendance at conferences requested by staff members as listed on the attached Request for Attendance at Conferences Report.
   {Attachment AO 2}

E. Move the approval to accept the “Preparing Students with IEPs for Life in the Community, Integrated Employment, and Post-Secondary Success” grant in the amount of $323,015.00, beginning September 1, 2017 through August 31, 2018 (Year 2 of 3 Year Grant).

F. Move the approval of the following revised job description:

   Accounts Payable/Receivable Specialist
   Secretary - Transportation

{Attachment AO 3}
G. Move to approve the 2017 – 2018 Consultation Contract for Michael C. Selbst, Ph.D, BCBA-D, Behavior Therapy Associates, to provide consultation and training to DLC staff from January 2018 – May 2018.

{Attachment AO 4}

H. Move to approve the following additional field trip sites for the Developmental Learning Centers for the 2017 – 2018 school year:

Clark Recreation Center, 430 Westfield Avenue, Clark
Ronald McDonald House, 145 Somerset Street, New Brunswick
St. Hubert’s Animal Welfare Center, 575 Woodland Avenue, Madison

I. Move to approve the attached Site-Based Specific Structured Learning Experience Agreement for the Developmental Learning Center – Warren.

{Attachment AO 5}

XI. STAFF APPOINTMENTS 2017 – 2018

A. Move the appointment of the following staff member(s) for the 2017 – 2018 school year:

1. Nicole Espinosa will serve as Temporary Short-term Leave Replacement Speech/Language Specialist, DLC – Warren, .6 FTE, Step 1, $4,110.24, (Base: $68,504.00), effective December 6, 2017 through December 31, 2017 (existing position).

2. Kimberly Lucchesi will serve as Teacher Assistant, DLC – Warren, 1.0 FTE, BA, Step 1, $21,220.00 (Base: $31,437.00), effective December 11, 2017 through June 30, 2018 (existing position).

3. Dylbere Qiku will serve as Teacher Assistant, DLC – Warren, 1.0 FTE, BA, $18,862.20 (Base: $31,437.00), effective January 2, 2018 through June 30, 2018 (existing position).

4. LaToya Rountree will serve as Teacher Assistant, DLC – Warren, 1.0 FTE, 60 credits, $18,909.29 (Base: $28,435.00), effective December 13, 2017 through June 30, 2018 (existing position).
5. Qiana Taylor will serve as Teacher Assistant, DLC – Warren, 1.0 FTE, HS, Step 1, $17,720.27 (Base: $26,647.00), effective December 13, 2017 through June 30, 2018 (existing position).

{Attachment HR 1}

B. Move the appointment of the following staff member(s) for the 2017 – 2018 Music Festival:

1. Johnathan Birckhead will serve as Music Manager (Jazz Band), at a stipend of $750.00 per event, from November 1, 2017 through May 31, 2018 (existing position).

2. Susan Braden will serve as Accompanist (5th Grade Chorus), at a stipend of $700.00 per event, from November 1, 2017 through May 31, 2018 (existing position).

3. Cassandra DeVita will serve as Music Manager (6th – 8th Grade Chorus), at a stipend of $750.00 per event, from November 1, 2017 through May 31, 2018 (existing position).

4. Paul DiDario will serve as Accompanist (6th – 8th Grade Chorus), at a stipend of $700.00 per event, from November 1, 2017 through May 31, 2018 (existing position).

5. Catherine Flynn will serve as Conductor (6th – 8th Grade Chorus), at a stipend of $850.00 per event, from November 1, 2017 through May 31, 2018 (existing position).

6. Diane McCloskey will serve as Music Manager (7th – 8th Grade Concert Band), at a stipend of $750.00 per event, from November 1, 2017 through May 31, 2018 (existing position).

7. Diane McCloskey will serve as Conductor (5th Grade Chorus), at a stipend of $850.00 per event, from November 1, 2017 through May 31, 2018 (existing position).
8. Joelle Varner will serve as Music Manager (5th Grade Chorus), at a stipend of $750.00 per event, from November 1, 2017 through May 31, 2018 (existing position).

9. Joelle Varner will serve as Conductor (7th – 8th Grade Concert Band), at a stipend of $850.00 per event, from November 1, 2017 through May 31, 2018 (existing position).

10. Thomas Wise will serve as Conductor (Jazz Band) at a stipend of $850.00 per event, from November 1, 2017 through May 31, 2018 (existing position).

C. Move the approval of additional positions for the following staff member(s) for the 2017 – 2018 school year:

1. Keri Cogdill will serve as Certified Teacher Assistant Substitute, DLC – Warren, as needed, at a rate of $50.00 per day (in addition to salaried contract), effective November 20, 2017 through June 30, 2018 (existing position).

2. Keri Cogdill will serve as Certified Teacher Assistant Substitute - Hourly, DLC – Warren, as needed, at a rate of $6.67 per hour (in addition to salaried contract), effective November 20, 2017 through June 30, 2018 (existing position).

3. Amy Fitzharriss will serve as Certified Pool Operator, DLC – Warren, as needed, at a rate of $50.00 per hour, effective December 4, 2017 through June 30, 2018 (existing position).

4. Amy Fitzharriss will serve as Assistant Pool Operator, DLC – Warren, as needed, at a rate of $41.20 per hour, effective December 4, 2017 through June 30, 2018 (existing position).

5. Matthew Slobodow will serve as Certified Pool Operator, DLC – Warren, as needed, at a rate of $50.00 per hour, effective December 1, 2017 through June 30, 2018 (existing position).
6. Matthew Slobodow will serve as Assistant Pool Operator, DLC – Warren, as needed, at a rate of $41.20 per hour, effective December 1, 2017 through June 30, 2018 (existing position).

7. Matthew Slobodow will serve as Swim Team Timer – Single Meet, DLC – Warren, as needed, at a rate of $55.00 per meet, effective December 1, 2017 through June 30, 2018 (existing position).

8. Matthew Slobodow will serve as Swim Team Timer – Double Meet, DLC – Warren, as needed, at a rate of $80.00 per meet, effective December 1, 2017 through June 30, 2018 (existing position).

9. Matthew Slobodow will serve as Lifeguard - Hourly, DLC – Warren, as needed, at a rate of $30.00 per hour, effective December 1, 2017 through June 30, 2018 (existing position).

10. Matthew Slobodow will serve as Lifeguard – Single Meet, DLC – Warren, as needed, at a rate of $45.00 per meet, effective December 1, 2017 through June 30, 2018 (existing position).

11. Matthew Slobodow will serve as Lifeguard – Double Meet, DLC – Warren, as needed, at a rate of $60.00 per meet, effective December 1, 2017 through June 30, 2018 (existing position).

D. Move the approval of the revised stipend for the Assistant to the Music Festival Coordinator for the following staff member for the 2017 – 2018 school year:

   1. Laura DeBiasse, New Providence/Administration, from $1,000.00 (Base: $1,200.00) to $1,200.00 (Base: $1,200.00) effective September 1, 2017 through June 30, 2018 (existing position).

E. Move the approval of additional positions for the following staff member(s) for the 2017 – 2018 school year:

   1. Linneth Sedano, from Teacher Assistant to Teacher of the Handicapped/Students with Disabilities, DLC – Warren, 1.0 FTE, BA, Step 1, $29,278.20 (Base:
2. Kelly Flood, from Teacher Assistant to Temporary Short-term Leave Replacement Teacher of the Handicapped/Students with Disabilities, 1.0 FTE, BA, Step 1, $3,659.80 (Base: $48,797.00), effective December 11, 2017 through December 31, 2017 (existing position).

3. Adriana Pinzon, from School Bus Driver with air brake endorsement to Custodian/Maintenance Worker/Bus Driver, 1.0 FTE, Step 1, $22,730.04 (Base: $45,460.00), effective January 1, 2018 through June 30, 2018 (existing position).

F. Move the approval of the mentors and mentoring fee to be paid by the provisional teachers as identified for the 2017 – 2018 school year.

{Attachment HR 2}

XII. PERSONNEL ACTION

A. Move the approval of the following resolution:

WHEREAS, the continuing expansion of the Developmental Learning Centers requires that the Morris-Union Jointure Commission hire certified and noncertified staff on an emergent basis, prior to the completion of the criminal history record check by the Commissioner of Education; and

WHEREAS, N.J.S.A. 18A:6-7.1 et seq. provides for the emergent hiring of employees for a period not to exceed three months, pending completion of a criminal history records check by the Commissioner of Education; and


NOW, THEREFORE, BE IT RESOLVED, the Morris-Union Jointure Commission Board of Education approves the
within Authorization for Emergent Hiring Pending Completion of Criminal History Check and accompanying roster of candidates for employment.

{Attachment HR 3}

B. Notification of family leave under FMLA for the following staff member(s):


2. Teresa Sacca, School Nurse, DLC – Warren, from November 29, 2017 through December 15, 2017 (with no health benefits due to working less than 30 hours per week) – intermittent leave.


C. Move the approval of uncompensated leave for the following staff member(s):


D. Notification of family leave under NJFLA for the following staff member(s):

XIII. RESIGNATION

1. Yanira Bernal, School Bus Driver, Transportation, effective December 31, 2017 (due to retirement).


3. Patricia Castle, Accounts Payable/Accounts Receivable Specialist, New Providence/Administration, effective February 28, 2018 (due to retirement).


XIV. HOLIDAY MUSICAL PRESENTATION BY THE DLC STUDENTS

XV. NEW BUSINESS

A. Upcoming Committee Meetings

1. Strategic Planning Committee – January 2018
2. Finance Committee – February 14, 2018

XVI. FOR THE GOOD OF THE ORDER

A. “Roosevelt School Breaks Down Social Barriers on Mix It Up Day”

B. Congratulations to Alyssa Peters, a student at David Brearley High School in Kenilworth, for receiving the
Wendy’s High School Heisman Award.

C. “Central Avenue School Shows Kindness and Gratitude”

D. New Jersey Commissioner of Education Visits Berkeley Heights Public Schools

E. Update on Women’s Leadership Event

XVII. PUBLIC COMMENT

XVIII. ADJOURNMENT