MORRIS-UNION JOINTURE COMMISSION
340 Central Avenue
New Providence, NJ  07974

Board of Education Meeting

December 13, 2018

REVISED AGENDA

I. CALL TO ORDER

II. OPENING STATEMENT

This is a public meeting of the Board of Education of the Morris-Union Jointure Commission. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

III. FLAG SALUTE

IV. WELCOME AND OATH OF OFFICE

A warm welcome to our new Board of Education member:

Dr. Barbara Sargent, Parsippany-Troy Hills Township

V. ROLL CALL

Dr. Edwin Acevedo, Long Hill Township
Ms. Stephanie Bilenker, Watchung Borough
Dr. Marilyn Birnbaum, Kenilworth
Dr. Christine Burton, Millburn
Mr. June Chang, Summit
Ms. Michele Cone, Clinton Township
Dr. Salvatore Constantino, Mendham Township
Mr. Michael A. Davino, Springfield
Ms. Eveny de Mendez, West Orange
Dr. Gretchen Dempsey, Somerset Hills
Dr. Margaret Dolan, Westfield
Ms. Jennifer Fano, Randolph Township
Dr. Thomas Ficarra, School District of South Orange-Maplewood
Mr. Pedro Garrido, Roselle Park
Mr. Edward Grande, Clark
VI. **PUBLIC COMMENT REGARDING AGENDA ITEMS**

VII. **APPROVAL OF MINUTES**

Move the approval and adoption of the Minutes of the November 15, 2018 Board of Education meeting.

{Attachment M 1}

VIII. **CLOSED SESSION**

Move the adoption of the following resolution:

This body shall, following completion of the above agenda items, discuss in closed session, pursuant to Section 7B of the Open Public Meetings Act, specific matters which may generally be described as follows:

- Litigation
- Negotiations

The minutes of the discussion in closed session of aforementioned matters may be disclosed to the public on or after final determination of action has been reached.
IX.  FINANCE

A. Move the approval of the attached 2018 – 2019 Budget Appropriation Transfers for October 1, 2018 through October 31, 2018.

{Attachment F 1}

B. Ratification of the actions of the School Board Secretary who paid bills and met financial obligations for October 1, 2018 through October 31, 2018.

Move to ratify the action of the School Board Secretary of the Morris-Union Jointure Commission who paid bills and met financial obligations with respect to the attached bill lists and General Account, effective October 1, 2018 through October 31, 2018 pursuant to the action of the Morris-Union Jointure Commission Board of Education November 15, 2018.

{Attachment F 2}

C. Move the approval and authorization of the School Board Secretary to pay bills and meet financial obligations for December 14, 2018 through January 10, 2019.

D. Move the acceptance of the report of the School Board Secretary and the report of the Treasurer of School Moneys through October 31, 2018.

{Attachment F 3}

E. Resolved: Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of October 31, 2018, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.2(c) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

{Attachment F 4}
F. Move to approve an increase of $240,317.00 to the 2018 – 2019 budget, adjusting the budget from $34,187,453.34 to $34,427,770.34 as follows:

- Watchung Borough – ESY Program Contract $10,125.00
- Watchung Borough – Supervisor 11-Month Program Contract $33,500.00
- Watchung Borough – 10-Month Program Contract $194,017.00
- Investors Foundation Grant $2,500.00
- In Memory of T. Przyborowski Grant $175.00

{Attachment F 5}

G. Move to approve the route cost adjustments for the 2018 – 2019 transportation contracts.

{Attachment F 6}

H. Move to approve the Building Use Application/Agreement between the New Providence Nitro and the Morris-Union Jointure Commission for the use of the gymnasium in the DLC – New Providence from November 28, 2018 through December 17, 2018 at a rate of $819.00.

{Attachment F 7}

I. Move to approve the Building Use Application/Agreement between the New Providence Soccer Club and the Morris-Union Jointure Commission for the use of the gymnasium in the DLC – New Providence from January 4, 2019 through April 5, 2019 at a rate of $1,092.00.

{Attachment F 8}

J. Move to approve the revised 2018 – 2019 transportation contract with the Board of Education of Cranford Township.

{Attachment F 9}


{Attachment FR 1}
L. Review of Administrative Expenditure Reports through October 31, 2018.

{Attachment FR 2}

X. ABOLISHMENT OF POSITIONS AND SALARY GUIDE

A. WHEREAS, the MUJC Board of Education (hereinafter referred to as the “Board”) currently employs one (1) twelve (12) month Transportation Dispatcher; and

WHEREAS, the Board has determined to abolish two (2) twelve (12) month Transportation Dispatcher positions and salary guide due to transportation office restructuring; and

NOW, THEREFORE, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby abolishes the Transportation Dispatcher positions and salary guide, effective December 13, 2018 due to transportation office restructuring, and as a consequence thereof, changes the status of the incumbent, Renee Sanderson, to the position of Transportation Trip Dispatcher (new position) effective December 3, 2018 at a salary of $26,735.94 (Base: $45,833.00).

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby requested to notify Renee Sanderson of the action taken by the Board and the reason therefore.

XI. ADMINISTRATION AND ORGANIZATION

A. MUJC Program Committee Update on Afterschool Childcare Request

B. Evacuation Site for DLC – Warren: Stonecrest Community Church, 11 Technology Drive, Warren

C. Move to accept the donation of $50.00 in memory of Thaddeus Przyborowski by Ken and Christine Tobler to the Morris-Union Jointure Commission DLC – New Providence.

D. Move to accept the donation of $50.00 in memory of Thaddeus Przyborowski by David and Joanne Pfeifer to the Morris-Union Jointure Commission DLC – New Providence.
E. Move to accept the donation of $25.00 in memory of Thaddeus Przyborowski by Mary Lee Tropeano to the Morris-Union Jointure Commission DLC – New Providence.

F. Move to accept the donation of $50.00 in memory of Thaddeus Przyborowski by Thomas and Adelene Tropeano to the Morris-Union Jointure Commission DLC – New Providence.

G. Move to approve the attendance at conferences requested by staff members as listed on the attached Request for Attendance at Conferences Report.

{Attachment AO 1}

H. Move to approve the establishment of one (1) autism classroom at the DLC – New Providence.

{Attachment AO 2}

I. Move to approve the revised Registered Nurse Salary Guide.

{Attachment AO 3}

XII. PERSONNEL ACTION

A. Move the approval of the following resolution:

WHEREAS, maintaining adequate staffing at the Developmental Learning Centers requires that the Morris-Union Jointure Commission hire certified and noncertified staff on an emergent basis, prior to the completion of the criminal history record check by the Commissioner of Education; and

WHEREAS, N.J.S.A. 18A:6-7.1 et seq. provides for the emergent hiring of employees for a period not to exceed three months, pending completion of a criminal history records check by the Commissioner of Education; and

NOW, THEREFORE, BE IT RESOLVED, the Morris-Union Jointure Commission Board of Education approves the within Authorization for Emergent Hiring Pending Completion of Criminal History Check and accompanying roster of candidates for employment.

{Attachment HR 1}

B. Move the approval of the following resolution:

WHEREAS, N.J.S.A. 18A:6-7.6 et seq. requires an applicant to provide a list, including name, address, telephone number and other relevant contact information; current employer; all former employers within the last 20 years that were schools; and all former employers within the last 20 years wherein employed in a position that involved direct contact with children; and written authorization that consents to and authorizes disclosure of the information requested in N.J.S.A. 18A:6-7.6 et seq.;

WHEREAS, a review of the employment of the applicant will be conducted by the Morris-Union Jointure Commission in regards to any child abuse or sexual investigation by any employer, State licensing agency, law enforcement agency, or the Department of Children and Families;

WHEREAS, pursuant to N.J.S.A. 18A:6-7.6 et seq., former employers are required to disclose the requested information within 20 days of receipt of the request from the Morris-Union Jointure Commission;

WHEREAS, pursuant to N.J.S.A. 18A:6-7.6 et seq., such applicant may be employed on a provisional basis for a period not to exceed 90 days pending review of requested information received by the former employers of the applicant;

NOW, THEREFORE, BE IT RESOLVED, the Morris-Union Jointure Commission Board of Education approves the roster of candidates for employment in the hands of the Board members.

{Attachment HR 2}
C. Move the approval of uncompensated leave for the following staff member(s):

1. Ziada Swai Spinosa, Teacher Assistant, DLC – Warren, from December 10, 2018 through February 26, 2019 (with no health benefits from January 1, 2019 through February 26, 2019).

2. Allyson Tullo, Teacher of the Handicapped/Student with Disabilities, DLC – Warren, from December 14, 2018 through December 31, 2018 (with health benefits because they are effective until the end of the month).

D. Notification of family leave under FMLA for the following staff member(s):


2. Leslie McFadden, Secretary, DLC – Warren, from November 19, 2018 through December 4, 2018 (with health benefits from November 19, 2018 through December 4, 2018).


5. Jana Stempak, Teacher Assistant, DLC – Warren, from December 5, 2018 through December 14, 2018 (with health benefits from December 5, 2018 through December 14, 2018).

E. Notification of family leave under NJFLA for the following staff member(s):

1. Chantel Akin, Teacher Assistant, DLC – Warren, from November 7, 2018 through June 30, 2019 (with health
benefits from November 7, 2018 through June 30, 2019) – intermittent leave.


3. Jana Stempak, Teacher Assistant, DLC – Warren, from December 5, 2018 through December 14, 2018 (with health benefits from December 5, 2018 through December 14, 2018).

XIII. STAFF APPOINTMENTS 2018 - 2019

A. Move the appointment of the following staff member(s) for the 2018 - 2019 school year:

1. Jacklyn Capuano will serve as Teacher Assistant, DLC – New Providence, 1.0 FTE, BA, Step 1, $22,577.80 (Base: $32,254.00), effective December 3, 2018 through June 30, 2019 (existing position).

2. Emily Feliciano will serve as School Bus Attendant, Transportation, as needed, at a rate of $13.26 per hour, effective November 27, 2018 through June 30, 2019 (existing position).

3. Susan FitzGibbon will serve as Teacher Assistant, DLC – New Providence, 1.0 FTE, BA, $22,577.80 (Base: $32,254.00), effective December 3, 2018 through June 30, 2019 (existing position).

4. Ravon Middlebrooks will serve as Teacher Assistant, DLC – Warren, 1.0 FTE, BA, $21,771.45 (Base: $32,254.00), effective December 10, 2018 through June 30, 2019 (existing position).

5. Ashley Roberts will serve as Teacher of the Handicapped/Student with Disabilities/Behavior Specialist, DLC – Warren, 1.0 FTE, BA+45M, Step 3, $27,059.80 (Base: $56,968.00), effective February 11, 2019 through June 30, 2019 (existing position).
6. Gioia Tripicchio will serve as Teacher Assistant, DLC – Warren, 1.0 FTE, HS, $18,454.50 (Base: $27,340.00), effective December 10, 2018 through June 30, 2019 (existing position).

7. Kyle Williams will serve as Paraprofessional, DLC – New Providence, .67 FTE, HS, $12,600 (Base: $18,000.00), effective December 3, 2018 through June 30, 2019 (existing position).

8. Christina Zipko will serve as Teacher Assistant, DLC – New Providence, 1.0 FTE, 60 credits, $18,963.10 (Base: $29,174.00), effective December 17, 2018 through June 30, 2019 (existing position).

{Attachment HR 3}

B. Move the approval of the change in status for the following staff member(s) for the 2018 - 2019 school year:

1. Colleen Fachet, from Teacher Assistant to Temporary Short-term Leave Replacement Teacher of the Handicapped/Students with Disabilities, DLC – New Providence, 1.0 FTE, BA, Step 1, $12,199.25 (Base: $48,797.00), effective November 16, 2018 through January 31, 2019 (existing position).

2. Steven Hodge, from Teacher Assistant to Teacher Assistant Substitute, DLC – Warren, as needed, at a rate of $90.00 per day, effective January 7, 2019 through May 17, 2019 (existing position).

C. Move the approval of the additional position for the 2018 – 2019 school year for the following staff member(s):

1. Debbie Kiraly will serve as School Social Worker/ Behavior Specialist, DLC – New Providence, as needed, at a rate of $458.11 per day, effective December 14, 2018 through June 30, 2019 (new position).

2. Laura Prizgar will serve as Occupational Therapist, Field (Randolph Township), as needed, at a rate of $441.10 per day, effective November 27, 2018 through December 21, 2018 (new position).
D. Move the approval of the temporary transfer for the following staff member(s):


E. Move the approval of the mentors and mentoring fee to be paid by the provisional teachers as identified for the 2018 – 2019 school year.

{Attachment HR 4}

XIV. RESIGNATIONS


XV. POLICY

A. Move to approve and adopt on second reading the following policies:

#3411 Placement on Salary Guide (Teaching Staff Members)

#4411 Placement on Salary Guide (Support Staff)

#5330.04 Administering an Opioid Antidote (Students)

{Attachment PO 1}

XVI. HOLIDAY MUSICAL PRESENTATION BY THE DLC STUDENTS
XVII. NEW BUSINESS

XVIII. FOR THE GOOD OF THE ORDER

A. “Warren Students Pay Tribute to American Veterans”

B. “Livingston Students Hand-Make 30 Hats to Be Donated to Newborns”

C. “8 Westfield Students Earn Top Scores”

D. Save the Date:

   Regional Women’s Educational Leadership Forum
   March 1, 2019, 12 noon – 4:00 p.m. @ The Westwood in Garwood

E. Upcoming Committee Meetings

   Finance Committee – February 13, 2019

XIX. PUBLIC COMMENT

XX. ADJOURNMENT