MORRIS-UNION JOINTURE COMMISSION
340 Central Avenue
New Providence, NJ 07974

Board of Education Meeting

April 20, 2017

REVISED AGENDA

I. CALL TO ORDER

II. OPENING STATEMENT

This is a public meeting of the Board of Education of the Morris-Union Jointure Commission. Adequate notice of this meeting has been given in accordance with PL1975, Chapter 231, in that a special notice was made in conformance with Section 13 of the Act.

III. FLAG SALUTE

IV. ROLL CALL

Dr. Edwin Acevedo, Long Hill Township
Dr. Marilyn Birnbaum, Cranford
Dr. Christine Burton, Millburn
Mr. June Chang, Summit
Mr. Michael A. Davino, Springfield
Dr. Margaret Dolan, Westfield
Ms. Jennifer Fano, Randolph Township
Mr. Pedro Garrido, Roselle Park
Mr. Edward Grande, Clark
Dr. Margaret Hayes, Scotch Plains-Fanwood
Ms. Elizabeth Jewett, Watchung Hills Regional High School
Dr. Michael LaSusa, School District of the Chathams
Dr. Nancy Lubarsky, Mountainside
Mr. Nick Markarian, Bernards Township
Dr. David Miceli, New Providence
Dr. Matthew Mingle, Warren Township
Dr. Richard Noonan, Madison
Dr. John Ramos, School District of South Orange-Maplewood
Ms. Judith Rattner, Berkeley Heights
Dr. Barbara Resko, Watchung Borough
Dr. René T. Rovtar, Montville Township
Mr. Jeffrey Rutzky, West Orange
V. PUBLIC COMMENT REGARDING AGENDA ITEMS

VI. APPROVAL OF MINUTES

Move the approval and adoption of the Minutes of the February 27, 2017 Board of Education meeting.

{Attachment M 1}

VII. CLOSED SESSION

Move the adoption of the following resolution:

This body shall, following completion of the above agenda items, discuss in closed session, pursuant to Section 7B of the Open Public Meetings Act, specific matters which may generally be described as follows:

Personnel

The minutes of the discussion in closed session of aforementioned matters may be disclosed to the public on or after final determination of action has been reached.

VIII. FINANCE


{Attachment F 1}

B. Ratification of the actions of the School Board Secretary who paid bills and met financial obligations for February 1, 2017 through February 28, 2017.

Move to ratify the action of the School Board Secretary of the Morris-Union Jointure Commission who paid bills and met
financial obligations with respect to the attached bill lists and General Account, effective February 1, 2017 through February 28, 2017 pursuant to the action of the Morris-Union Jointure Commission Board of Education February 27, 2017.

{Attachment F 2}

C. Move the approval and authorization of the School Board Secretary to pay bills and meet financial obligations for April 21, 2017 through May 4, 2017.

D. Move the acceptance of the report of the School Board Secretary and the report of the Treasurer of School Moneys through February 28, 2017.

{Attachment F 3}

E. Resolved: Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of February 28, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.2(c) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

{Attachment F 4}

F. Move to approve an increase of $2,250.00 to the 2016 – 2017 budget, adjusting the budget from $32,637,141.00 to $32,639,391.00 as follows:

| Local Drive for Autism Grant | $2,250.00 |

{Attachment F 5}

G. Move to approve the contract between NJ Swim, Chatham, NJ and the Morris-Union Jointure Commission for the use of the Tokash Aquatic Center located at the DLC – Warren facility from June 14, 2017 through June 16, 2017 at the rate of $2,040.00.

{Attachment F 6}
H. Move to approve the establishment of a petty cash account for the Shop Rite Careers Program for the Developmental Learning Center – Warren for the 2016 – 2017 school year.

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
<th>PERSON RESPONSIBLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shop Rite Careers Program</td>
<td>$100.00</td>
<td>Director Curr &amp; Inst DLC – Warren</td>
</tr>
</tbody>
</table>

{Attachment FR 1}

{Attachment FR 2}

IX. ADMINISTRATION AND ORGANIZATION

A. Update on the Reconfiguration of the DLCs

B. Move the approval to submit for the New Jersey Schools Insurance Group’s 2017 Safety Grant Program in the amount of $14,323.80.
{Attachment AO 1}

C. Move the approval to apply for the Union County Kids Dig In!: A School Garden Grant Program.
{Attachment AO 2}

D. Move to approve the attendance at conferences requested by staff members as listed on the attached Request for Attendance at Conference Report.
{Attachment AO 3}

E. Move to approve the addition of the following vendors to the Morris-Union Jointure Commission’s 2016 – 2017 New Jersey vendor list.

<table>
<thead>
<tr>
<th>Commodity/Service</th>
<th>Vendor</th>
<th>State Contract#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance Equipment</td>
<td>Storr Tractor Company</td>
<td>43038</td>
</tr>
<tr>
<td>Office Equipment</td>
<td>Xerox Corporation</td>
<td>40469</td>
</tr>
</tbody>
</table>
F. Move to approve the following new job description:

Building and Grounds Summer Helper

{Attachment AO 4}

G. Move the approval to publish an article/blog featuring the Artists in Education Residency Grant Program at the Developmental Learning Center – Warren on the Young Audiences’ national and affiliate website as well as its social media channels.

{Attachment AO 5}


{Attachment AO 6}

I. Move to approve the attached Facilities Agreement between the Morris-Union Jointure Commission and Creature Comfort Pet Therapy to provide pet therapy to all students at the DLC – New Providence and DLC – Warren.

{Attachment AO 7}

J. MUJC Alternate Route-CE Program

{Attachment AO 8}

K. Move to approve the Fee for Service Agreement Between Morris-Union Jointure Commission and Watchung Borough Board of Education for Supervisor for the 2017 – 2018 School Year.

{Attachment AO 9}

L. Move to approve the attached Boy Scout Program proposal for the DLC – New Providence.

{Attachment AO 10}
M. Move to approve the attached Site-Based Specific Structured Learning Experience Agreements for the Developmental Learning Center – New Providence and the Developmental Learning Center – Warren.

{Attachment AO 11}

N. Move to approve the following additional field trip sites for the Developmental Learning Centers for the 2017 – 2018 school year:

- Monster Golf, 194 U.S. Route 46, Fairfield, NJ 07004
- Garwood Lanes, 346 North Avenue, Garwood NJ 07027

X. ABOLISHMENT OF POSITIONS

A. Move that the Board of Education abolish one (1) position of full-time secretary effective June 30, 2017.

B. Move that the Board of Education abolish ten (10) positions of full-time teacher assistants effective June 30, 2017.

C. Move that the Board of Education abolish one (1) position of full-time principal effective June 30, 2017.

D. Move that the Board of Education abolish one (1) position of full-time supervisor of therapeutic services effective June 30, 2017.

E. Move that the Board of Education abolish one (1) position of full-time director of athletics effective August 31, 2017.

F. Move that the Board of Education abolish one (1) position of full-time lifeguard/recreational aide effective June 30, 2017.

G. Move that the Board of Education abolish one (1) position of full-time speech/language specialist effective June 30, 2017 for reasons of economy and declining enrollment.

H. Move that the Board of Education abolish one (1) position of part-time (.2 FTE) speech/language specialist effective June 30, 2017 for reasons of economy and declining enrollment.
I. Move that the Board of Education abolish one (1) position of part-time (.6 FTE) teacher – physical education effective June 30, 2017 for reasons of economy and declining enrollment.

J. Move that the Board of Education abolish five (5) positions of full-time teacher of the handicapped/teacher of students with disabilities effective June 30, 2017 for reasons of economy and declining enrollment.

K. Move that the Board of Education abolish one (1) part-time (.4 FTE) occupational therapist effective June 30, 2017 for reasons of economy and declining enrollment. As a consequence thereof, terminate the employment of the following incumbents effective June 30, 2017.

Hillary Agnone

L. Move that the Board of Education abolish two (2) part-time (.6 FTE) occupational therapists effective June 30, 2017 for reasons of economy and declining enrollment. As a consequence thereof, terminate the employment of the following incumbents effective June 30, 2017.

Carla Clausen
Christa Rossi

M. Move that the Board of Education abolish one (1) part-time (.6 FTE) physical therapist effective June 30, 2017 for reasons of economy and declining enrollment. As a consequence thereof, terminate the employment of the following incumbent effective June 30, 2017.

Laura Taylor

XI. STAFF APPOINTMENTS 2017 – 2018

A. Move the approval of the employment contract for the period of July 1, 2017 through June 30, 2018, at the salary in the hands of each Board member for the following person:

Jason Parenti – Director of Curriculum and Instruction
B. Move the approval of the 2017 – 2018 salary guide for the following positions:

Principals
Vice Principals

{Attachment HR 1}

C. Move the approval of the transfer for the following staff member for the 2017 - 2018 school year:

1. Leslie McFadden, Secretary, from DLC – Warren to New Providence/Administration, effective July 1, 2017.

D. Move the approval of the transfers due to the reconfiguration of the Developmental Learning Centers for the 2017 – 2018 school year as per the attached list.

{Attachment HR 2}

E. Move the appointment and continuing employment for salaried employees upon the recommendation of the Superintendent as identified in stated positions for the 2017 – 2018 school year.

{To be distributed}

F. Move the approval of the change in status for the following staff member(s) for the 2017 – 2018 school year:

1. Suzanne Alpizar, from Lifeguard/Recreational Aide to Aquatic and Recreation Program Coordinator, DLC – Warren, 1.0 FTE, $61,833.40 (Base: $74,200.00), effective September 1, 2017 through June 30, 2018 (new position).

2. Matthew Fernandez, from Teacher of Students with Disabilities/Behavior Specialist, DLC – New Providence to Vice Principal, DLC – Warren, 1.0 FTE, Step 1, $91,200.00 (Base: $91,200.00), effective July 1, 2017 through June 30, 2018 (new position).
3. Deborah Kiraly, from School Social Worker/Behavior Specialist to School Social Worker, DLC – New Providence/Warren, .8 FTE, Off Guide 2, $73,296.80 (Base: $91,621.00), effective September 1, 2017 through June 30, 2018 (existing position).

4. Colleen O’Brien, Teacher – Physical Education, DLC – Warren, from 1.0 FTE to .4 FTE, Step 2, $19,918.80 (Base: $49,797.00), effective September 1, 2017 through June 30, 2018 (existing position).

5. Danielle Simon, Speech/Language Specialist, DLC – Warren, from 1.0 FTE to .8 FTE, Step 7, $58,650.40 (Base: $73,313.00), effective September 1, 2017 through June 30, 2018 (existing position).

6. Meagan Wenger, Speech/Language Specialist, DLC – Warren, from 1.0 FTE to .6 FTE, Step 9, $46,054.80 (Base: $76,758.00), effective September 1, 2017 through June 30, 2018 (existing position).

XII. STAFF APPOINTMENTS 2016 – 2017

A. Move the appointment of the following staff member(s) for the 2016 – 2017 school year:

1. Kenya Ali will serve as School Bus Attendant, Transportation, as needed, at a rate of $13.00 per hour, effective March 27, 2017 through June 30, 2017 (existing position).

{Attachment HR 3}

B. Move the approval of additional positions for the following staff member(s) for the 2016 – 2017 school year:

1. Courtney Spalletta, Speech/Language Specialist, DLC – Warren, as needed, at a rate of $417.14 per day, effective March 21, 2017 through June 30, 2017 (existing position).
C. Move the approval of the change in status for the following staff member(s) for the 2016 – 2017 school year:

1. Mara Bergman, Teacher Assistant to Temporary Short-term Teacher of Students with Disabilities, DLC – New Providence, 1.0 FTE, BA, Step 1, $4,804.20 (Base: $48,042.00), effective April 1, 2017 through April 30, 2017 (existing position).

D. Move the approval of the change in hourly rate for the following staff member(s) for the 2016 – 2017 school year:

1. Steven Caponegro, Instructor-AR TP, New Providence/ Administration, as needed, from $89.98 per hour to $104.98 per hour, due to an increase in enrollment to 32 students, effective March 22, 2017 through May 31, 2017 (existing position).

2. Brian Rawlins, Instructor-AR TP, New Providence/ Administration, as needed, from $89.98 per hour to $104.98 per hour, due to an increase in enrollment to 32 students, effective March 22, 2017 through May 31, 2017 (existing position).

E. Move the approval of the change in location for the following staff member(s) for the 2016 – 2017 school year:


F. Move the approval of the mentors and mentoring fee to be paid by the provisional teachers as identified for the 2016 – 2017 school year.

{Attachment HR 4}

XIII. PERSONNEL ACTION

A. Move the approval of the following resolution:

WHEREAS, the continuing expansion of the Developmental Learning Centers requires that the Morris-Union Jointure Commission hire certified and noncertified staff on an
emergent basis, prior to the completion of the criminal history record check by the Commissioner of Education; and

WHEREAS, N.J.S.A. 18A:6-7.1 et seq. provides for the emergent hiring of employees for a period not to exceed three months, pending completion of a criminal history records check by the Commissioner of Education; and

WHEREAS, all new employed certified and noncertified candidates for employment have provided attestation that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.;

NOW, THEREFORE, BE IT RESOLVED, the Morris-Union Jointure Commission Board of Education approves the within Authorization for Emergent Hiring Pending Completion of Criminal History Check and accompanying roster of candidates for employment.

{Attachment HR 5}

B. Notification of family leave under FMLA for the following staff member(s):


C. Notification of family leave under FLA for the following staff member(s):


D. Move the approval of the following resolution:

WHEREAS, Employee No. 096401 was out on paid leave due to her injury that occurred on September 21, 2015; and

WHEREAS, on October 17, 2016, the Morris-Union Jointure Commission approved Employee No. 096401’s unpaid administrative leave for the period of September 20, 2016 through December 31, 2016; and

WHEREAS, on December 15, 2016, the Morris-Union Jointure Commission extended Employee No. 096401’s unpaid administrative leave until February 15, 2017; and

WHEREAS, as a reasonable accommodation for Employee No. 096401’s disability, the Morris-Union Jointure Commission further extended Employee No. 096401’s unpaid administrative leave until March 5, 2017; and

WHEREAS, as a reasonable accommodation for Employee No. 096401’s disability, the Morris-Union Jointure Commission further extended Employee No. 096401’s unpaid administrative leave until April 9, 2017; and
WHEREAS, the Morris-Union Jointure Commission received notice that Employee No. 096401 cannot return to work at this time;

NOW, THEREFORE, BE IT RESOLVED, that the Morris-Union Jointure Commission hereby agrees to extend Employee No. 096401’s unpaid administrative leave from April 10, 2017 to June 30, 2017.

**XIV. RESIGNATION**


2. David Fosco, Substitute Custodian, DLC – New Providence, effective February 27, 2017.


**XV. POLICY**

A. Move to accept on the first reading the following policies:

- #2460 Special Education (Program)
- #R2460 Special Education (Program)
- #R2460.1 Special Education – Location, Identification, and Referral (Program)
- #R2460.8 Special Education – Free and Appropriate Public Education (Program)
B. Move to approve and adopt on second reading the following policies:

#1510 Americans with Disabilities Act (Administration)
#2415.30 Title I – Educational Stability for Children in Foster Care (Program)
#2418 Section 504 of the Rehabilitation Act of 1973 - Students (Program)
#R2418 Section 504 of the Rehabilitation Act of 1973 - Students (Program)
#8330 Student Records (Operations)
R8330 Student Records (Operations)

XVI. ARTISTS IN EDUCATION RESIDENCY GRANT PROGRAM

A. DLC Student Performance

B. Recognition of Artists in Education Residency Grant Program

XVII. NEW BUSINESS

XVIII. FOR THE GOOD OF THE ORDER

A. Articles of Interest

1. West Orange High School Students Teach Administrators How to Build Solar Circuits

3. Acting Education Commissioner Visits Warren Township Schools

B. ShopRite Grand Opening
   April 27, 2017 at 10:00 a.m.
   DLC - Warren

C. 2017 Spring Music Festival
   Sunday, April 30, 2017 at 2:00 p.m. and 4:00 p.m.
   New Providence High School

D. The Autism Foundation of New Jersey will hold its fundraiser, Dinner “Under the Sea” on May 12, 2017 from 6:00 p.m. – 10:00 p.m. at The Berkeley Plaza.

E. Nomination and Election of 2017 – 2018 Officers at the May 4, 2017 Board of Education Meeting

XIX. PUBLIC COMMENT

XX. ADJOURNMENT