

Morris-Union Jointure Commission

PARENTS' GUIDE TO GOOGLE CLASSROOM

An overview of the Google Classroom platform from the parent/student perspective.

AGENDA

- I. Access Google Classroom
- II. Sign in to Google Classroom
- III. Access a class
- IV. Overview of the class environment

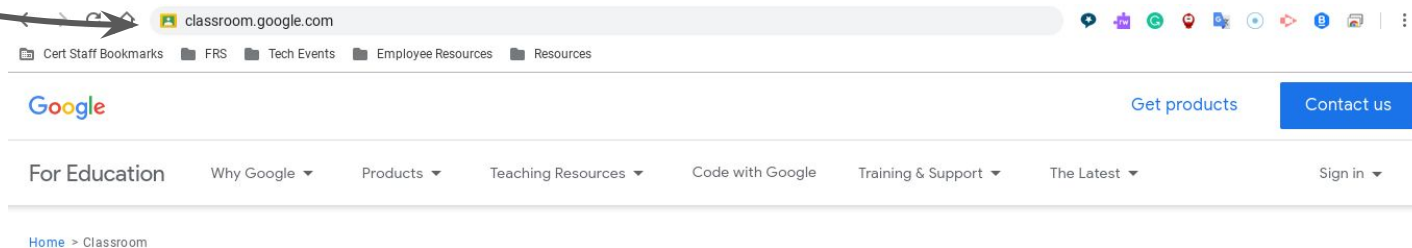


ACCESS GOOGLE CLASSROOM

ACCESS GOOGLE CLASSROOM

Step #1:

Type classroom.google.com in your web browser on your computer, and press **Enter**.



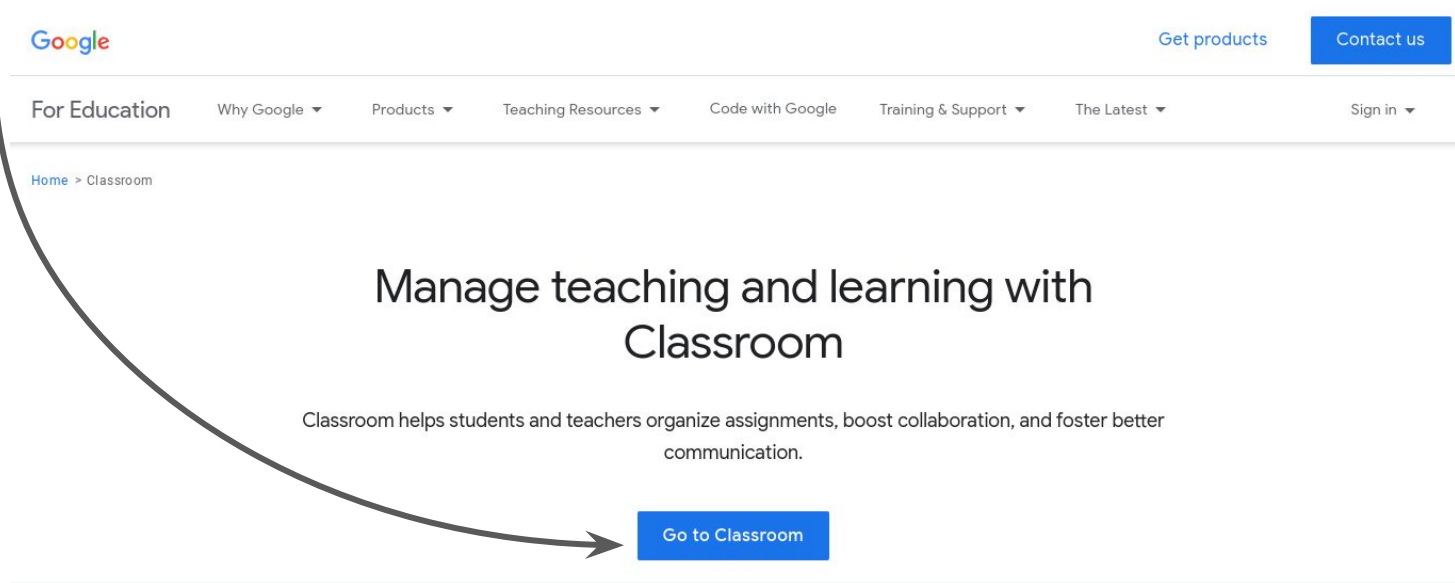
Manage teaching and learning with Classroom

Classroom helps students and teachers organize assignments, boost collaboration, and foster better communication.

[Go to Classroom](#)

ACCESS GOOGLE CLASSROOM

Step #2:
Click **Go to Classroom**.



The screenshot shows the Google Education website. At the top left is the Google logo. To the right are links for "Get products" and a blue "Contact us" button. Below this is a navigation bar with "For Education" and several dropdown menus: "Why Google", "Products", "Teaching Resources", "Code with Google", "Training & Support", and "The Latest". On the far right of this bar is a "Sign in" dropdown. Below the navigation bar is a breadcrumb trail: "Home > Classroom". The main content area features the heading "Manage teaching and learning with Classroom" and a sub-heading "Classroom helps students and teachers organize assignments, boost collaboration, and foster better communication." At the bottom of this section is a blue "Go to Classroom" button. A large blue arrow originates from the text "Click Go to Classroom." and points directly to the "Go to Classroom" button.

Google

Get products [Contact us](#)

For Education [Why Google](#) [Products](#) [Teaching Resources](#) [Code with Google](#) [Training & Support](#) [The Latest](#) [Sign in](#)

[Home](#) > [Classroom](#)

Manage teaching and learning with Classroom

Classroom helps students and teachers organize assignments, boost collaboration, and foster better communication.

[Go to Classroom](#)

SIGN IN TO GOOGLE CLASSROOM

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Step #1:

Type in the **student's email address**, and click **Next**.

Student email address format:

Student's **firstname.lastname@mujc.org**

For example:

Student: Minnie Mouse

Email: **minniemouse@mujc.org**

Google

Sign in

Use your Google Account

Email or phone

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.
[Learn more](#)

[Create account](#)

[Next](#)

English (United States) ▼ [Help](#) [Privacy](#) [Terms](#)

SIGN IN TO GOOGLE CLASSROOM

Step #2:

Type in the **student's password**,
and click **Next**.

Student default password:

Changeme@1

If you are signing in for the first time, you may be prompted to change the password. Please change the password to your choosing before moving forward.

Google

Hi Minnie

minniemouse@mujc.org

Enter your password

[Forgot password?](#)

Next

SIGN IN TO GOOGLE CLASSROOM

Step #3:
Review the account description, and
click **Accept**.

Welcome to your new account

Welcome to your new account: gteacher@mujc.org. Your account is compatible with many [Google services](#), but your mujc.org administrator decides which services you may access using your account. For tips about using your new account, visit the [Google Help Center](#).

When you use Google services, your domain administrator will have access to your gteacher@mujc.org account information, including any data you store with this account in Google services. You can learn more [here](#), or by consulting your organization's privacy policy, if one exists. You can choose to maintain a separate account for your personal use of any Google services, including email. If you have multiple Google accounts, you can [manage which account you use](#) with Google services and [switch between them](#) whenever you choose. Your username and profile picture can help you ensure that you're using the intended account.

If your organization provides you access to the G Suite [core services](#), your use of those services is governed by your organization's G Suite agreement. Any other Google services your administrator enables ("Additional Services") are available to you under the [Google Terms of Service](#) and the [Google Privacy Policy](#). Certain Additional Services may also have [service-specific terms](#). Your use of any services your administrator allows you to access constitutes acceptance of applicable service-specific terms.

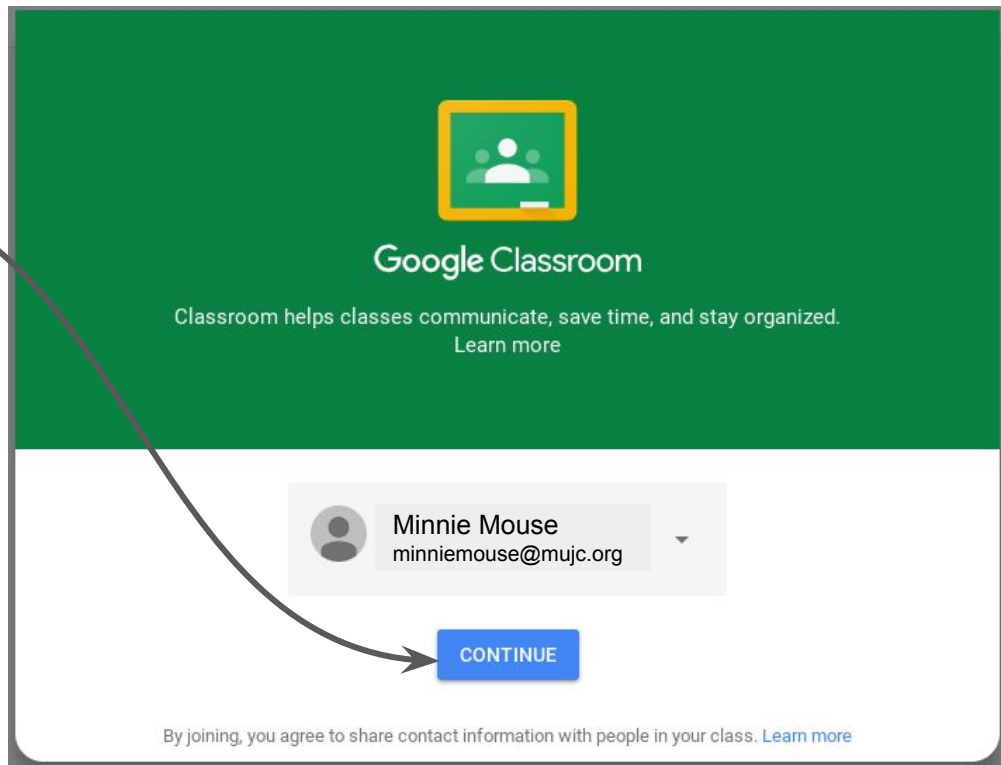
Click "Accept" below to indicate that you understand this description of how your gteacher@mujc.org account works and agree to the [Google Terms of Service](#) and the [Google Privacy Policy](#).

Accept

SIGN IN TO GOOGLE CLASSROOM

Step #4:

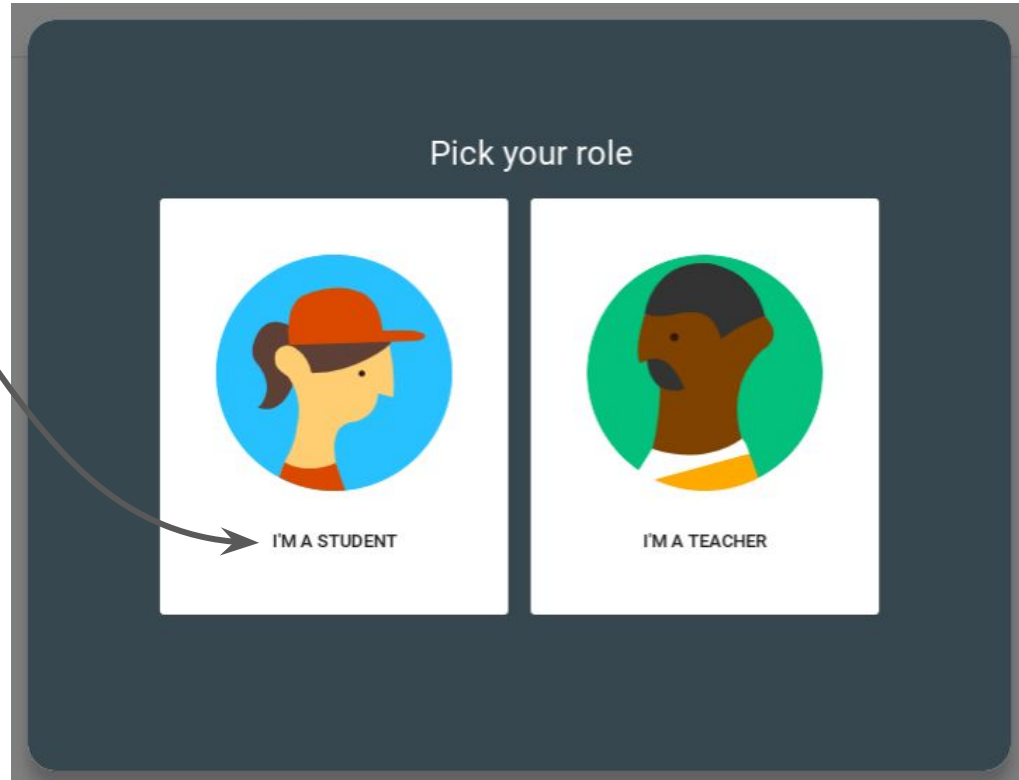
Ensure the correct email address is displayed, and click **Continue**.



SIGN IN TO GOOGLE CLASSROOM

Step #5:

Click I'M A STUDENT.



ACCESS A CLASS

ACCESS A CLASS

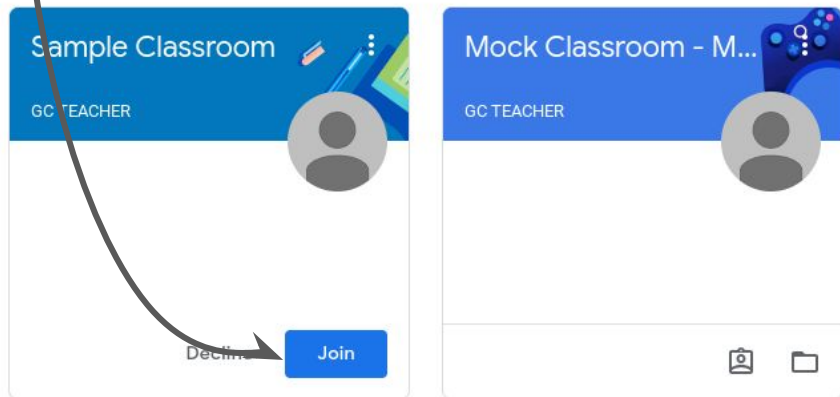
Option #1:

Click **Join** on the class card. The class will open.

*Note: You will only see **Join** on the class card after you have been invited to a class.*

☰ Google Classroom

+ ☰ GC



ACCESS A CLASS

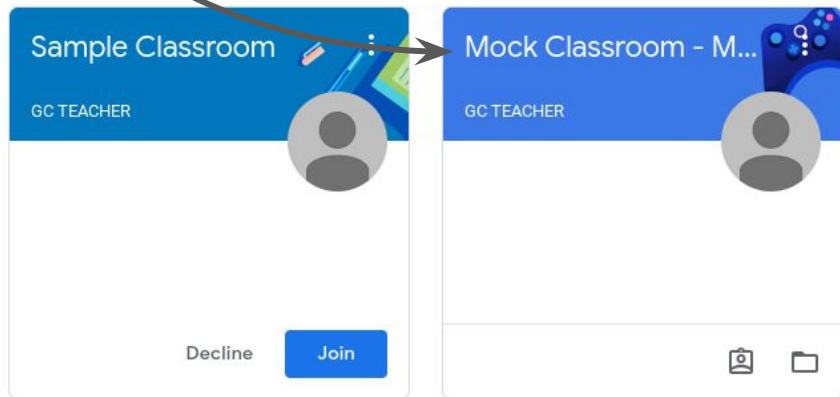
Option #2:

Click the name of the class on the class card. The class will open.

*Note: You will no longer see **Join** on the class card after you have joined the class.*

☰ Google Classroom

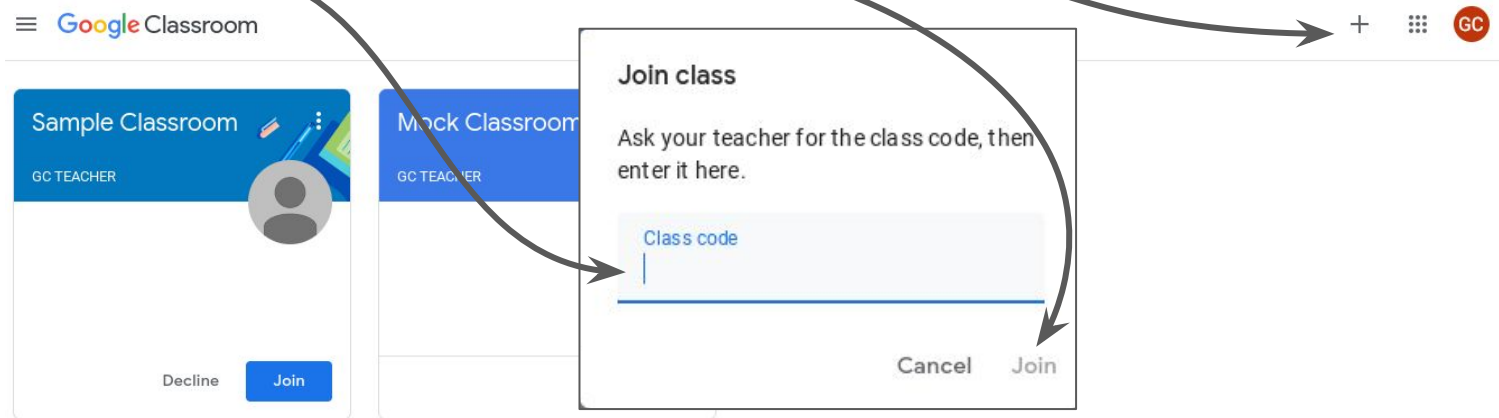
+ ☰ GC



ACCESS A CLASS

Option #3:

Click the **plus** symbol at the top-right of the Google Classroom homepage, enter the **class code**, and click **Join**.



Note: You will only need to complete this step if you have been asked to join a class via a class code. If this is the case, the teacher will provide you with the class code.

OVERVIEW OF THE CLASS ENVIRONMENT

OVERVIEW OF THE CLASS ENVIRONMENT

The Stream Page:

Here, you will view announcements and post comments/replies if the teacher allows.

The screenshot displays the 'Mock Classroom - MUJC' interface. At the top, there is a navigation bar with a hamburger menu icon, the text 'Mock Classroom - MUJC', and three tabs: 'Stream' (which is highlighted with a blue underline and has a black arrow pointing to it from the text above), 'Classwork', and 'People'. On the right side of the navigation bar, there is a grid icon and a red circular profile picture with the letters 'GC'.

Below the navigation bar is a large blue banner with the text 'Mock Classroom - MUJC' on the left and an illustration of a blue game controller and a blue console on the right. A small white downward arrow is centered at the bottom of the banner.

Underneath the banner, there are three main sections:

- Upcoming:** A white box with the text 'Woohoo, no work due soon!' and a 'View all' link.
- Share something with your class...:** A white box with a grey person icon and the text 'Share something with your class...'
- Stream:** A list of posts. The first post is from 'GC TEACHER' with a blue document icon, titled 'GC TEACHER posted a new assignment: Red Riding Hood' and dated 'May 19'. The second post is also from 'GC TEACHER' with a blue book icon, titled 'GC TEACHER posted a new material: Tuesday's Schedule'. Each post has a vertical ellipsis menu icon on the right.

In the bottom left corner, there is a small grey question mark icon.

OVERVIEW OF THE CLASS ENVIRONMENT

The Classwork Page:

Here, you will access your classwork and materials, access direct links to your Google Calendar, and access direct links to your Google Drive.

The screenshot shows the Google Classroom interface for a class named "Mock Classroom - MUJC". The top navigation bar includes "Stream", "Classwork" (which is the active tab), and "People". On the right side of the navigation bar, there are icons for a grid and a red "GC" logo. Below the navigation bar, there are three main sections: "View your work" with a clipboard icon, "Google Calendar" with a calendar icon, and "Class Drive folder" with a folder icon. On the left side, there is a sidebar with "All topics" and a list of topics: "Schedules", "Science", and "Learning". The main content area is titled "Schedules" and contains a list of two items: "Tuesday's Schedule" and "Monday's Schedule". Each item has a document icon, the title, the text "Posted May 19", and a three-dot menu icon.

Mock Classroom - MUJC

Stream **Classwork** People

View your work Google Calendar Class Drive folder

All topics

Schedules

Science

Learning

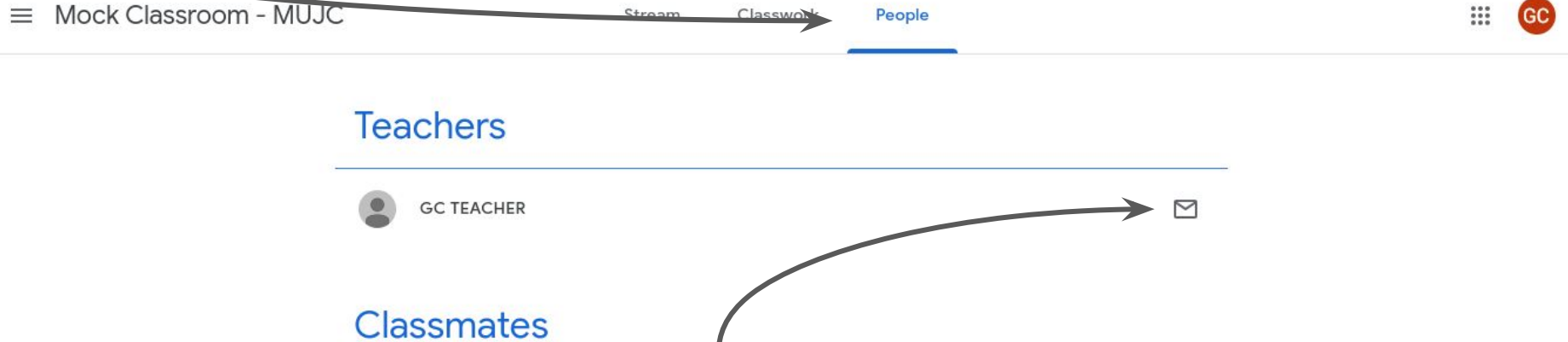
Schedules

	Tuesday's Schedule	Posted May 19	⋮
	Monday's Schedule	Posted May 19	⋮

OVERVIEW OF THE CLASS ENVIRONMENT

The People Page:

Here, you will access your class list and have the ability to email your teachers directly.



Note: To email a teacher, click the **Email** icon next to the teacher's name. You will be redirected to Gmail.

THANK YOU FOR ATTENDING

If you have any additional questions throughout ESY, please feel free to contact your child's teacher or a member of the school's leadership team.