

PARENT SELECTION OF REMOTE/VIRTUAL ONLINE INSTRUCTION AT HOME  
**Please Print**

**Date of Request:** \_\_\_\_\_

**Student's Name:** \_\_\_\_\_

**Student's Date of Birth:** \_\_\_\_\_

**Student's School:** **DLC – New Providence** \_\_\_\_\_ **DLC – Warren** \_\_\_\_\_

This completed form may be submitted via email at [remotelarningoption@mujc.org](mailto:remotelarningoption@mujc.org), via fax at 908-464-1244, or via mail to Remote Learning Option, Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974. Questions regarding remote/virtual online instruction at home may be directed to your DLC principal.

DLC – New Providence Principal: Andrea Marmolejos via email at [amarmolejos@mujc.org](mailto:amarmolejos@mujc.org)  
or via phone at 908-508-1345

DLC – Warren Principals: Dr. Jennifer Ferraioli, via email at [jferraioli@mujc.org](mailto:jferraioli@mujc.org)

Dr. Julie Gardner, via email at [jgardner@mujc.org](mailto:jgardner@mujc.org)

DLC – Warren Vice Principal: Matthew Fernandez, via email at [mfernandez@mujc.org](mailto:mfernandez@mujc.org)

DLC Warren phone number: 908- 762-5600

In order for your child to commence the school year with remote/virtual online instruction at home, your completed request must be submitted to your DLC principal by August 5, 2020. After that date, we may require a period of at least thirty (30) calendar days to process your request as it may necessitate a change in instructional and support staff, students' related services schedules, and your district's transportation to and from the DLC.

Please provide your contact information below in the event that the DLC principal requires additional information and so that s/he can keep you informed on the status of your child's transition to/from remote learning.

Parent/Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred Contact Method \_\_\_\_\_

I, parent/guardian of \_\_\_\_\_, do hereby request that my child

*( DLC Student's Name )*

receive a fully remote/virtual online instructional program at home in September 2020. I understand that if I wish my child to resume onsite instruction five days per week at the DLC, I must notify my DLC principal at least thirty (30) days prior to the date I want my child to return to DLC onsite. I understand that the DLC principal will communicate my choice of either a remote/virtual online instructional program at home or my desire to change my child's instructional program to my district's IEP team.

**Parent's Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_