Website Instructions for Parents

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Creating an Account

1. Go to [www.mujc.org](http://www.mujc.org)

2. In the upper right corner click Register:

3. Enter your date of birth and click **Submit**:
4. Fill out the form with your contact information. Click the check box at the bottom of the page to agree to Terms of Use. Click Submit.

5. After successful submission you will get a confirmation message.
Signing In and Out of your Account

1. To log in to your account click **Sign In** in the upper right corner.

2. Enter your user name and password, then click **Sign In**:
3. You are logged in - **My Account** is now displayed in the upper right corner.

![My Account is displayed in the upper right corner.](image1)

4. To sign out, click **My Account**, then **Sign Out**.

![Sign Out option is highlighted.](image2)
Subscribing to Electronic Bookbag Notifications

1. Sign into your account.

2. Click My Account in the upper right corner, then select Edit Account Settings:

3. On the Account Settings page, select Subscriptions:
4. Click **Manage**

5. Select **Other Areas**.
6. In the Channels filter, select **Schools**.

7. Select the school your child is attending, then click **I'm Done**.