

POLICY

BOARD OF EDUCATION
MORRIS-UNION
JOINTURE COMMISSION

TEACHING STAFF MEMBERS

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Bereavement Leave

BEREAVEMENT LEAVE

Any bereavement leave with pay provided herein is for the sole purpose of arranging, attending funeral services, and providing for a reasonable mourning period.

All employees of the Morris-Union Jointure Commission shall receive bereavement leave at full pay for death in the family as set forth below:

1. For death in the employee's immediate family (mother, father, sister, brother, daughter, son, spouse, mother-in-law, father-in-law, and grandchild) shall receive bereavement leave not to exceed five consecutive days in any one instance.
2. For the death of the employee's grandmother, grandfather, grandmother-in-law, grandfather-in-law, brother-in-law, sister-in-law, son-in-law, and daughter-in-law, bereavement leave shall not exceed three consecutive days in any one instance.
3. For the death in the employee's non-immediate family (nephew, niece, aunt, uncle, and cousin), bereavement leave shall not exceed two days in any one instance.

In each instance, the approval of the Superintendent must be obtained in writing.

Any days not utilized during that school year will not be carried over to the following school year.

Adopted: 6 July 2000

