

Morris-Union Jointure Commission
Professional Learning Inservice Registration Information and Form

Save The Date – Get Board Approval Now!

<i>HOW TO REGISTER FOR and/or CANCEL AN INSERVICE</i>	<i>HOW DO I KNOW I AM REGISTERED</i>	<i>HOW TO PAY FOR AN INSERVICE</i>
<p>Participants must pre-register by filling out the MUJC’s registration form. Be sure to include home/cell phone number and email in case of cancellation.</p> <p>Registrations must be received no later than one week prior to the event to guarantee notification of close out or cancellation.</p> <p>Cancellations must be in writing and received prior to the inservice.</p>	<p>If registrations are received 1 week or more prior to the event, a confirmation letter with directions will be mailed to the participant at their school.</p> <p>If the participant does not receive a confirmation letter, to ensure enrollment, email the director of professional development, at pddirector@mujc.org or telephone at 908-464-7625, ext. 1109 to confirm.</p>	<p>Registration must be accompanied by payment in the form of:</p> <ol style="list-style-type: none"> 1. personal check 2. credit card (via our website at www.mujc.org) 3. district check 4. purchase order 5. cash, money order. <p>(checks/purchase order should be made payable to: Morris-Union Jointure Commission).</p>

In the event of inclement weather, please check the MUJC’s website at www.mujc.org or call the MUJC’s main number at 908-464-7625 and listen to the recorded message.

USE A SEPARATE FORM FOR EACH PARTICIPANT AND RETURN TO:

Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974
 908-464-7625, ext. 1109; 908-464-1244 (fax)

Inservice Title _____

Inservice Date _____

PLEASE PRINT: Name _____

Title /Grades _____

_____ email _____

School Name _____

Street _____

City, State, Zip Code _____

School (____) _____ Home (____) _____ Cell (____) _____

District _____

Please select: Public School Private School

Completing this form obligates you and/or your district for payment of this inservice.